

CARL SANDBURG COLLEGE

(542<sup>nd</sup> Meeting)

Retreat Meeting – October 22, 2004

CALL TO ORDER: The Retreat of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Friday, October 22, 2004, at 5:00 p.m.

ROLL CALL:

Present: Mr. Thomas H. Colclasure, Chairperson  
Dr. D. Wayne Green, Vice Chairperson  
Mr. John A. Kraus, Secretary  
Mr. John T. Huston  
Ms. Meghan Kennedy, Student Representative

Absent: Mr. Bruce A. Lauerman  
Ms. Gayla J. Pacheco  
Ms. Nancy Youngquist

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Robin DeMott, Mr. Steve Norton, Mr. Samuel Sudhakar, Dr. Lori Sundberg, and Ms. Lora Wright.

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Institutional Planning: Institutional Planning was discussed. The topics were:

- Board of Trustees Fiduciary Responsibilities,
- Debt Schedules,
- Internal Controls Program,
- Finances,
- Tuition Rate Formulas,
- Financial Report Formats,
- Landscape of Academic Programs,
- Financial “Tools” in the Management “Tool Box.”

Entered: Ms. Nancy L. Youngquist entered at 5:06 p.m.  
Mr. Bruce A. Lauerman entered at 5:18 p.m.

Closed Session  
8:28 p.m.: Dr. D. Wayne Green moved and Mr. John Kraus seconded a request for a Closed Session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body and to consider “pending” litigation.

MOTION: On roll call vote, five members voted “Aye”; one voted “Nay.”  
Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Representative voted “Aye.”

RECONVENE  
8:57 p.m.: The Retreat of the Board reconvened at 8:57 p.m.

ROLL CALL: Present: Mr. Thomas H. Colclasure, Chairperson  
Dr. D. Wayne Green, Vice Chairperson  
Mr. John A. Kraus, Secretary  
Mr. John T. Huston  
Mr. Bruce Lauerman  
Ms. Nancy Youngquist  
Ms. Meghan Kennedy, Student Representative

Absent: Ms. Gayla J. Pacheco

ADJOURNMENT  
8:58 p.m.: Mr. John Kraus moved and Ms. Meghan Kennedy seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION: Voice vote – motion carried.