



8/25/2023

Tuition : \$175.00/cr. hr.

**Program Fees : \$15.00/ cr. hr.
AOP, BOC, MDC, ICT**

**Registration Fee :
\$25.00/semester**

First Year			Semester	Tuition	Program Fees	Total
FALL SEMESTER			hours			
AOP	100	Careers for Office Professional	1	\$ 175.00	\$ 15.00	
AOP	101	Keyboarding & Formatting 1	3	\$ 525.00	\$ 45.00	
AOP	130	Electronic Health Records	2	\$ 350.00	\$ 30.00	
BOC	120	Customer Service	2	\$ 350.00	\$ 30.00	
MDT	100	Medical Terminology	2	\$ 350.00		
ICT	120	Computer Information Systems	3	\$ 525.00	\$ 45.00	
ACC	100	Procedural Accounting	3	\$ 525.00		
		or ACC 101. Principles of Financial Accounting				
		Books (approximately)		\$ 800.00		
		Registration Fee			\$ 25.00	
TOTALS (approximately)			16	\$ 3,600.00	\$ 190.00	\$ 3,790.00

First Year			Semester	Tuition	Program Fees	Total
SPRING SEMESTER			hours			
AOP	102	Keyboarding & Formatting 2	3	\$ 525.00	\$ 45.00	
AOP	201	Business English	2	\$ 350.00	\$ 30.00	
AOP	231	Advanced Electronic Health Records	3	\$ 525.00	\$ 45.00	
BOC	106	Business Records Management	3	\$ 525.00	\$ 45.00	
SPE	110	Interpersonal Communication	3	\$ 525.00		
		or SPE 120. Introduction to Public Speaking				
		Books (approximately)		\$ 750.00		
		Registration Fee			\$ 25.00	
TOTALS (approximately)			14	\$ 3,200.00	\$ 190.00	\$ 3,390.00

Second Year			Semester	Tuition	Program Fees	Total
FALL SEMESTER			hours			
AOP	203	Office Procedures	3	\$ 525.00	\$ 45.00	
BIO	111	Anatomy & Physiology Fundamentals	4	\$ 700.00		
BOC	102	Business Communications	3	\$ 525.00	\$ 45.00	
MDC	102	Medical Coding Cpt	3	\$ 525.00	\$ 45.00	
PSY	101	Introduction to Psychology	3	\$ 525.00		
		or SOC 101. Introduction to Sociology				
		Books (approximately)		\$ 1,000.00		
		Registration Fee			\$ 25.00	

TOTALS (approximately)			16	\$	3,800.00	\$	160.00	\$	3,960.00
Second Year			Semester		Tuition		Program Fees		Total
SPRING SEMESTER			hours						
MDC	101	Medical Coding lcd	3	\$	525.00	\$	45.00		
PHL	103	Biomedical Ethics	3	\$	525.00				
SOC	203	Introduction to Diversity	3	\$	525.00				
AOP	234	Insurance & Billing in the Medical Office	3	\$	525.00	\$	45.00		
AOP	291	Professional Internship 1	3	\$	525.00	\$	45.00		
	or	AOP 292. Professional Internship 2							
		Books (approximately)		\$	950.00				
		Registration Fee				\$	25.00		
TOTALS (approximately)			15	\$	3,575.00	\$	160.00	\$	3,735.00

A.A.S. MEDICAL OFFICE PROFESSIONAL 61 \$ 14,175.00 \$ 700.00 \$ **14,875.00**

Total costs (approximately)