

CARL SANDBURG COLLEGE

(596th Meeting)

Regular Meeting – January 26, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, January 26, 2006, at 7:00 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerman, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. William C. Robinson
Ms. Paige Rohweder, Student Representative

Absent: Mr. John T. Huston

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Mr. Larry Byrne, Ms. Loretta Cooper, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Gwen Koehler, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Ms. Beverly Naslund, Mr. Steve Norton, Mr. Mark Pfeleger, Mr. Robert Richardson, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Kim Norris, Faculty Representative; and Mr. Fred Visel. Staff: Ms. Angela Strom, Staff Representative; Mr. Marjorie Judson, and Ms. Barb Godsil. Others: a representative of the media.

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Items from the Floor: Dr. Lori Sundberg presented the *Meritorious Budget Award* to the Board. CSC received the award from the Association of School Business Officials International (ASBO) for the year 2005-2006. This is the third year that CSC has received this award.

Consent Agenda-General: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded to approve the following items under the Consent Agenda-General:

- minutes of December 15, 2005, and January 13-14, 2006, meetings of the Board,
- bills for the month of December 2005,
- FY – 2007 Budget Development Calendar,
- appointment of Cosmetology Advisory Committee: Mr. Rick Ponce, Ms. Amanda Allison, Ms. Jenna Bolin, Ms. Cathy Ackers, Ms. Lydia Shelor, Ms. Chris Reed-McGill, Ms. Missy McCune, Ms. Dannette Hill, Ms. Jo Gully, Ms. Deb Conlin, Ms. Christina Gilliland, Mr. Roger Stockman, Ms. Jennifer Peretic, and Ms. Jenny Smith.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Consent Agenda-Personnel: Mr. John Kraus moved and Mr. Bill Robinson seconded to approve the following items under the Consent Agenda-Personnel:

- resignation of Mr. James M. Louck, Third Shift Security Guard, effective December 9, 2005,
- employment of Mr. Michael Holeman, Weekend Security/Custodian, reflecting Physical Plant, Level I, Address 2, at an annual salary of \$17,600, prorated, effective February 1, 2006,
- employment of Mr. Eric Landon, Third Shift Security Guard, reflecting Physical Plan, Level I, Address 2, at an annual salary of \$17,600, prorated, effective February 1, 2006,
- resignation of Ms. Amy Harpman, Administrative Assistant to the Director of Educational Programs at Henry C. Hill Correctional Center, effective December 30, 2005,
- resignation of Ms. Angela Barker, Youthful Offender Counselor at Henry C. Hill Correctional Center, effective December 31, 2005,

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- employment of Ms. Mary Wurtzberger, Youthful Offender Counselor at Henry C. Hill Correctional Center, reflecting the rate for CSC Henry C. Hill Correction Center Faculty at the Masters plus 16 hours level, Address 5, at an annual salary of \$36,516, prorated, effective February 1, 2006. (This position is fully funded through the Department of Corrections contract and is pending DOC approval and funding.).

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Financial Reports: Mr. John Kraus moved and Mr. Bruce Lauerman seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Children’s School: Heard a presentation from Mr. Mark Pfeiger, Dean of Occupational Programs; Ms. Barbara Godsil, Coordinator of the Children’s School; and Ms. Marjorie Judson, Coordinator of Child Development; on the CSC Children’s School.

EduNet Intergovernmental Agreement-University of Illinois Extension (Knox County): Mr. Tom Colclasure moved and Mr. Jack Ball seconded to approve the EduNet Intergovernmental Agreement between Carl Sandburg College and the University of Illinois Extension (Knox County).

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Change May 2006 Board Meeting Date: Mr. John Kraus moved and Mr. Bill Robinson seconded to reschedule the May 2006 Regular Board Meeting to Tuesday, May 23, 2006.

MOTION: Voice vote – motion carried.

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Tuition and Fee Rates:
FY-2007, 2008, 2009:

Ms. John Kraus moved and Mr. Tom Colclasure seconded to approve the in-district tuition and fee rates per credit hour, effective with the fall semester enrollments for each fiscal year as follows:

	<i>Fiscal Year</i>		
Per Credit Hour	FY-2007	FY-2008	FY-2009
Tuition	74.50	77.50	80.50
Auxiliary Fee	4.50	4.50	4.50
Technology Fee	6.50	6.50	6.50
Course Fee	4.00	4.00	4.00
Total	89.50	92.50	95.50

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Approval of Associate in

Engineering Science Degree: Mr. Jack Ball moved and Mr. Tom Colclasure seconded to approve an Associate in Engineering Degree for submission to the Illinois Community College Board for approval and implementation at the earliest possible date.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Bondi Building Lease: Mr. Jack Ball moved and Mr. John Kraus seconded to approve an amended Bondi Building lease agreement.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Carl Sandburg College-
College Historian:

Mr. Bruce Lauerman moved and Mr. John Kraus seconded to approve the appointment of Mr. Fred Visel to serve as CSC’s first College Historian effective January 1, 2006.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

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PRESIDENT:

President Schmidt reported that a portion of CSC (Henry C. Hill) employees have not benefited from a compensation adjustment for 3 ½ years. CSC has a contract with District 438. The funding for these employees is exclusively from the state. President Schmidt stated that a month ago the state gave pay raises to other employees leaving out a selective group. Seven community colleges in Illinois hold contracts with the State of Illinois. President Schmidt has been in meetings with the Department of Corrections this last week and meetings are scheduled in the near future. This is a critical issue. The state has also not given CSC approval to replace people who have left the prison. President Schmidt said that he had a meeting scheduled this Monday with Representative Donald Moffitt to make sure he fully understands the issue.

President Schmidt reported that Lobby Day is scheduled for March 29 in Springfield.

President Schmidt said that a CSC contingent will be attending the ACCT National Legislative Summit in Washington, D.C. on February 5-8. Dr. Sundberg has arranged meetings with our legislatures.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne said that Mr. James Peelle, Marketing/Mid-Management Instructor, passed away Sunday. Benne said that it was very unfortunate and he will be sorely missed. Part time instructors are filling his class rooms for the remainder of the semester. Benne stated that everyone is very happy with the new Allied Health building. Allied Health is looking forward to having a tour with the Board before the February Board Meeting. Benne reported that plans are being finalized for the March 3 Faculty Spring Workshop. The administration is preparing information to determine if the traditional process of certification for the Higher Learning Commission is best for the College or if the alternative process is better (AQIP-Academic Quality Improvement Program). Benne reported that last week he attended a joint meeting of the Chief Academic Officers (CAO) and the Illinois Community College Presidents' Council (ICCP) to discuss a state wide system (Curricunet). This would be a system where everyone would run through one point (technology) for developing programs, etc. Input would be at one point and carry through the whole community college system. The CAO will be making a presentation to the ICCP next month.

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VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that the Career Fair will be held March 10 at CSC for high school sophomores and juniors. This fair is always well attended and quite successful. Norton said the new counters and furniture in the Student Service Area are a huge improvement. He thanked the Board and said that everyone is greatly appreciative. Norton reported that the Women's and Men's Cross Country teams received the National Junior College Athletic Association Academic Team Recognition Award. Norton said that the Women's Basketball Team had a random audit last week by the NJCAA and they passed with flying colors. Lastly, he reported that the CSC play will be next month and it appears to be an enjoyable one.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that plans are underway for conducting the fifth annual Cyber Camp here on Campus on June 15 and 16. Sudhakar said that faculty members Ms. Linda Lee and Ms. Diana Billeter have achieved their senior level WebCT certified trainer certification. He reported that the Illinois Datatel User's Group conference will be hosted at CSC on May 25. Sudhakar reported that we are in the process of ordering technology equipment for the upgrade of the ETC and Education Commons in Carthage. Lastly, he said that they have completed the interviewing process for the Title III funded Student Information Systems Specialist position and will bring a recommendation to the Board at the February meeting.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that the Human Resource team will meet with Colleague next week and work on web based time sheets. She stated that CSC hopes to migrate toward those by the end of this year. Sundberg said that this was the first year to issue W2's through Colleague and that everything went smoothly. The W2's were out 2 weeks early. Dr. Sundberg stated that the Memorial Service for Mr. Jim Peelle is scheduled for 5:30 to 7:30 p.m. at Hinchcliff Pearson and West. Anyone wishing to submit a tribute, story, or remark may do so to the eNews. These will then be published in the eNews and given to the family.

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ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg; Ms. Elaine Long, and Mr. Larry Byrne.

ICCTA
REPRESENTATIVE:

Dr. D. Wayne Green reported that the ACCT National Legislative Summit will be held in Washington, D.C. on February 5-8. The February ICCTA Meeting will also be held in D.C. at that same time. The next ICCTA Meeting in Illinois will be in March.

STUDENT
REPRESENTATIVE:

Ms. Paige Rohweder offered condolences from the students to Mr. Jim Peelle's co-workers and the CSC staff. Rohweder reported that the TRIO student group raised \$236 by having a bake sale this week. They are now collecting items for packages to send to our military overseas from January 23 through February 24. She said that CSC is now the ICCB host school for this service project. All items will be sent to CSC and they will be packaged together and sent. The two awards she initiated with ICCB are now coming into reality. Those being: *Administrator of the Year* and *Program of the Year*. Lastly, Rohweder said that the Phi Theta Kappa will be taking Valentines to the nursing homes.

FACULTY
REPRESENTATIVE:

Ms. Kim Norris reported that the Academic Challenge will be held on the Main Campus on February 9 and at The Branch Campus on February 7. She said that there will be a record number of students participating this year. Norris reported that several faculty members are having an Art Show at the Galesburg Antique Mall. Lastly, she said that the Dental Hygiene students are offering a free Sealant Clinic on Friday, February 3 from 1 p.m. to 4 p.m.

STAFF
REPRESENTATIVE:

Ms. Angela Strom thanked the Board for the new furniture in the Student Services Area. She stated that it looks very professional.

Closed Session
8:39 p.m.:

Mr. Bill Robinson moved and Mr. Tom Colclasure seconded a request for a Closed Session to consider "pending and imminent" litigation; to discuss the appointment, performance, and discipline of specific employees and students of the public body; to discuss the purchase and/or leasing of real property; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

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MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Representative voted “Aye.”

RECONVENE
9:30 p.m.: The Regular Meeting of the Board reconvened at 9:30 p.m.

ROLL CALL: Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerman, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. William C. Robinson
Ms. Paige Rohweder, Student Representative

Absent: Mr. John T. Huston

ADJOURNMENT
9:31 p.m.: Ms. Paige Rohweder moved and Mr. John Kraus seconded that the
meeting be adjourned to the next regular meeting of the Board or
to the call of the Chairperson.

MOTION: Voice vote – motion carried.