

**Carl Sandburg College of Nursing & Health Professions
Practical Nursing Program - Application Checklist**

Student Name: _____ **Student ID#:** _____

- 1. Completed online application to Carl Sandburg College and if desired, applied for financial aid.
- 2. Requested official copies of my high school or equivalent (GED) transcripts be mailed to the Carl Sandburg College Admission's Office.
- 3. Requested official copies of my college/post-secondary transcripts be mailed to the Carl Sandburg College Admission's Office.
- 4. Verified with Admission's Office that your official transcripts for high school or equivalent (GED) and college/post-secondary transcripts have been received.
- 5. Completed college entrance placement testing within the last five years. Acceptable entrance tests include ACCUPLACER, Compass, and ACT or completion of approved college coursework. The following are minimum Placement test scores required to apply to the program:

	<u>Reading</u>	<u>Math</u> (Prerequisite for Paramedic Pharmacology -Dosage Calculations)
ACT	20	25
ACCUPLACER	70	33 Elementary Algebra Score
COMPASS	83	47 Pre-Algebra Score
- 6. Met with a Nursing Program Advisor.
- 7. Completed one year of high school Biology or one semester of college Biology with a grade of C or better – program admission criteria: High School Biology Grade _____ College Biology Grade _____
- 8. Completed the TEAS exam. **TEAS scores are valid for two years, only three (3) attempts in a 12 month period.** The TEAS testing must be completed prior to the application deadline date. The following are required minimum TEAS scores:

<input type="checkbox"/> Reading – minimum score of 64	<input type="checkbox"/> Reading Score _____
<input type="checkbox"/> Math – minimum score of 60	<input type="checkbox"/> Math Score _____
<input type="checkbox"/> Science – minimum score of 42	<input type="checkbox"/> Science Score _____
<input type="checkbox"/> English – minimum score of 50	<input type="checkbox"/> English Score _____
<input type="checkbox"/> Total Adjusted – minimum score of 62	<input type="checkbox"/> Total Adjusted Score _____
- 9. Completed the following required program courses that may be taken prior to Conditional Admission and used for Admission Selection Points: (all courses must have a grade of C or better)
 - ENG 101 Freshman Composition I Grade __ PSY 101 Introduction to Psychology Grade __ BIO 111 A&P Fundamentals Grade __ -or-
 - BIO 211 A&P I Grade __ -&- BIO 212 A&P II Grade __ (*all BIO courses need to have been completed within the last 7 years and **all other program courses PSY 265 & NUT 110 can be completed prior to admission to the program, they do not count in the Admission Selection Points and these courses may need to be taken with the program for a student to maintain full-time status for financial aid, etc.)
- 10. Attended Health Professions Informational Session prior to applying to the program or prior to the application deadline submission date of March 1. Refer to the Health Professions Informational Session Schedule for dates and times offered.
- 11. Read the Eligibility & Admission Requirements provided on the website prior to completing the Practical Nursing Program Application.
- 12. Met all eligibility requirements. You may submit the **online – College of Nursing Application** to the Practical Nursing Program. Applications are accepted starting October 1 – March 1 for Fall 2017 admissions into the Practical Nursing Program.

Meeting all eligibility criteria for selection does not guarantee admission to the Practical Nursing Program. Admission is competitive and enrollment is limited. Final selection will be based on applicant pool and ranking point system. Applicants who are selected will be notified approximately two weeks after the application deadline date.

Career and Technical programs/courses are offered without regard to race, color, national origin, sex, sexual orientation, age, disability or status in any group protected by applicable federal, state or local law. Title IX Coordinator Rick Eddy, 309.341.5234; ADA/Section 504 Coordinators: Rodney Blue, 309.341.5250; Jacob Runge, 309.341.5262.

This form must be signed by your Academic Advisor and the applicant. Copy of the completed form needs to be sent to the College of Nursing & Health Professions Office by application deadline submission date.

Applicant: _____ Date: _____ Advisor: _____ Date: _____