



As a participant in the Carl Sandburg College TRIO Upward Bound Math-Science Program, _____ is required to seek the assistance of a tutor any time his/her grades fall below program requirements in any one class. To confirm attendance, we ask that the student fill out the form below verifying their tutoring attendance. We appreciate your assistance with this matter and would like to thank you for helping out the Upward Bound Math-Science program. If you should have any questions in regards to this form, please feel free to call me at 309-341-5272.

Sincerely,

Stephanie Woodard

Director, TRIO Upward Bound Math-Science

Contact Date: _____	_____
Student Name: _____	TUTOR SIGNATURE
Subject Area: _____	_____
Minutes of Contact: _____	STUDENT SIGNATURE
Summary: <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	Recommendation(s): <input type="checkbox"/> Meet with UBMS Staff <input type="checkbox"/> Meet with teacher <input type="checkbox"/> Enhance study skills <input type="checkbox"/> Practice/revise more <input type="checkbox"/> Read textbook <input type="checkbox"/> Other:

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