

CARL SANDBURG COLLEGE

(524th Meeting)

Regular Meeting – June 22, 2000

The public hearing on the FY-2001 budget was held in the A. Lewis Long Conference Room at the Galesburg campus on South Lake Storey Road, Galesburg, Illinois, on Thursday, June 22, 2000, at 6:30 p.m.

Mrs. Nancy L. Youngquist, Chairperson, called the budget hearing for Carl Sandburg College District 518 to order and turned the meeting over to Mr. Thomas Schmidt, Vice President of Business Services. Following discussion on the budget, Chairperson Youngquist declared the budget hearing closed at 6:48 p.m.

CALL TO ORDER:

The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, June 22, 2000, at 7:00 p.m.

ROLL CALL:

Present: Mrs. Nancy L. Youngquist, Chairperson
Mr. John T. Huston, Vice Chairperson
Mrs. Gayla J. Pacheco, Secretary
Mr. Thomas H. Colclasure
Mr. John A. Kraus
Mr. Bruce A. Lauerman

Mr. Josh Gibb, Student Representative

Absent: Dr. D. Wayne Green

Others: Dr. Donald Crist, President, and Ms. Nola Briggs, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Mrs. Diana Billeter, Ms. Carol Gronewold, Mrs. Lisa Hanson, Ms. Carol Kreider, Mr. Wes Martin, Mr. Steve Norton, Ms. Lora Powell, Mrs. Gerry Scherer, Mr. Thomas Schmidt, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Mrs. Shelle Summers, Mrs. Julie Van Fleet, and Mr. Michael Walters. Faculty: Mrs. Mary Robson, Faculty Representative. Others: Mrs. Mary Buckingham,

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Mr. Thomas West, Mr. Eric Anderson, and representatives of the media.

FY-2001 Final Budget:

Mr. John A. Kraus moved and Mrs. Gayla J. Pacheco seconded approval of the resolution for adoption of the FY-2001 budget for Carl Sandburg College.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Consent Agenda:

Mr. Bruce A. Lauerman moved and Mr. Thomas H. Colclasure seconded approval of the following items under the Consent Agenda:

- minutes of May 18, 2000, meeting of the Board.
- Ordinance and Certificate establishing the prevailing rate of wages as required by the Illinois Department of Labor for signing and filing by the Board of Trustees with the Secretary of State.
- RAMP/CC 2002 report for submission to the Illinois Community College Board.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote - “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Consent Agenda -
Personnel Items:

Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded the following items under the Consent Agenda – Personnel Items:

- employment of Ms. Jeanine Gothard as a Practical Nursing instructor, to a full-time, tenure-track position, Bachelor’s degree plus 23 hours, eight years experience at a salary of \$33,030, effective with the 2000-2001 academic year.

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- employment of Mr. Matthew Hanson as an Industrial Electricity instructor, to a full-time, tenure-track position, Master's Degree, five years experience at a salary of \$30,510, effective with the 2000-2001 academic year.
- employment of Ms. Cynthia Johnson as a Computer Information Systems instructor, to a full-time, tenure-track position, Associate Degree, five years experience at a salary of \$25,800, effective with the 2000-2001 academic year.
- employment of Mr. Michael Green as a Criminal Justice instructor, to a full-time, tenure-track position, Master's Degree with eight years experience at a salary of \$33,480, effective with the 2000-2001 academic year.
- employment of Ms. Pamela Moore as the new Business Technology Laboratory Assistant, Technical Level II, with four years of related experience at a salary of \$17,930, effective July 1, 2000.
- employment of Ms. Mary Buckingham as Administrative Assistant to the President/Secretary to the Board of Trustees, Secretarial Support Level IV, with five years of related experience at a salary of \$20,160 prorated and a Board of Trustees stipend of \$3,500 prorated effective July 3, 2000.
- employment of Dr. James Sanders as a Psychology instructor to a full-time position reflecting a Doctorate Degree, three years of related experience at an annual salary of \$33,820, effective with the 2000-2001 academic year.
- employment of Ms. Keli M. Jackson as Vocational Recruiter, Mid-Management, Level IV, reflecting three years of related experience at an annual salary of \$25,980 prorated, effective July 5, 2000, with funding coming from the Federal Perkins Grant for FY-2001.

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- employment of Ms. Victoria McMullin as a full-time, tenure-track Counselor, Master's degree, six years of experience at a salary of \$31,470, effective August 18, 2000, through May 10, 2001.
- resignation of Ms. Heather Grell, Secretary to the Dean of Learning Resource Services/Evening Administrator, effective on or before July 31, 2000.
- resignation of Mrs. Anna Rollins, Financial Aid/Accounts Receivable Clerk, effective May 26, 2000.

MOTION:

On roll call vote, six members voted "Yea"; none voted "Nay"; one absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative – Absent; Student Representative vote – "Yea."

FINANCIAL REPORTS:

Mr. John A. Kraus moved and Mr. Thomas H. Colclasure seconded that the minutes reflect receipt of the financial reports.

MOTION:

On roll call vote, six members voted "Yea"; none voted "Nay"; one absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative – Absent; Student Representative vote – "Yea."

BILLS FOR APPROVAL:

Mr. Thomas H. Colclasure moved and Mr. Bruce A. Lauerman seconded approval of the June 2000 bills as presented.

MOTION:

On roll call vote, six members voted "Yea"; none voted "Nay"; one absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative – Absent; Student Representative vote – "Yea."

Fund Transfer: Working Cash Interest:

Mr. John A. Kraus moved and Mr. Thomas H. Colclasure seconded approval of the resolution authorizing the transfer of \$50,000 from the Working Cash Fund interest to the FY-2001 Education Fund budget in support of educational programming.

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MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Interest Transfer: Risk Management (Insurance) Reserve Fund: Mr. Thomas H. Colclasure moved and Mr. John A. Kraus seconded approval of the resolution declaring \$203,620 as surplus Risk Management (Insurance) Reserve Fund interest and the transfer of \$203,620 to the FY-2001 Liability, Protection, and Settlement Fund effective July 1, 2000.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Working Cash Fund Transfer Authority: Mr. Bruce A. Lauerma moved and Mr. Thomas H. Colclasure seconded approval of the resolution authorizing the borrowing of funds of up to \$2,535,000 after July 1, 2000, from the Working Cash Fund for the Education Fund.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Mr. Bruce A. Lauerma moved and Mr. Thomas H. Colclasure seconded approval of the resolution authorizing the borrowing of funds of up to \$845,000 for the Operations and Maintenance Fund from the Working Cash Fund.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Preliminary Authorization - Funding Bonds: Mr. John A. Kraus moved and Mrs. Gayla J. Pacheco seconded adoption of the resolution providing a Notice of Intent to issue funding bonds in the amount not to

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exceed \$7.2M and the Board Chairperson called a public hearing concerning this Notice of Intent to take place at 7:00 p.m. during the Board's regular meeting on the 27th day of July 2000 at The Branch Campus of Carl Sandburg College, 305 Sandburg Drive, Carthage, Illinois, Room 19.

MOTION:

On roll call vote, six members voted "Yea"; none voted "Nay"; one absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative – Absent; Student Representative vote – "Yea."

President's Report:

Dr. Donald Crist said that the July Board meeting will be in Carthage; that a State of Illinois flag, flown at the State Capitol, has been given to the College by Senator Hawkinson; and that the College has contacted Representative Evans requesting a U.S. flag which has been flown over the Capitol. Dr. Crist also said that the agreed on date of September 15-16, 2000, for the next Board planning meeting would need to be voted on.

Mr. John T. Huston moved and Mr. Thomas H. Colclasure seconded approval of September 15-16, 2000, at the Pere Marquette in Peoria, as the date for the next Board planning meeting. Voice vote – motion carried.

Dr. Crist also said that the CSC Board needs to appoint a member to be on the Center for Manufacturing Excellence Board.

Mr. John T. Huston moved and Mr. John A. Kraus seconded the appointment of Dr. D. Wayne Green to the CME Board. Voice vote – motion carried.

Dr. Crist wished Ms. Nola Briggs well in her retirement and introduced Ms. Mary Buckingham, Administrative Assistant to the President/Secretary to the Board of Trustees.

Dean of Technology Services Report:

Mr. Samuel Sudhakar indicated that superintendents and high school principals interested in partnering with CSC were on campus today for a meeting involving

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software from private companies to help develop dynamic Web pages and online courses for teachers in public schools.

JTPA Director Report:

Ms. Blanche Shoup said that JTPA ends June 30, 2000, and that the Workforce Investment Act (WIA) will begin July 1, 2000. She also said that the Department of Human Services has made funds available for a summer employment program for 14-15 year olds. She also said that the Year 3 Education-to-Careers budget has been submitted; the onsite was satisfactory and has been submitted for approval; that CSC will be the fiscal agent effective July 1, 2000; that Mrs. Lorraine Crawford will be the contact person; and that Dr. Don Crist was selected to represent education on the Executive Committee.

Controller Report:

Ms. Lora Powell said that the auditors have been on campus for their preliminary work and that the audit should go smoothly.

Site Director, TRIO Student Support Services Report:

Mrs. Julie Van Fleet said that she attended a conference in Miami for TRIO directors.

Foundation Director Report:

Mrs. Shelle Summers reported that Railroad Days will be June 24-25 and encouraged everyone to participate in the event.

Dean of Community and Extension Services Report:

Ms. Sherry Berg said that she appreciates the opportunity to have been able to go to Holland on an Exchange Program-sponsored visit. She also said that the landscaping project is ongoing and that she appreciates those who have helped. Sherry also mentioned that Mr. Dave Beversdorf from Maytag was at the ICCTA Convention to receive the plaque given as a result of the nomination by CSC for the ICCTA Business/Industry Partnership Award for the CABI/Maytag partnership. Ms. Berg said that Mr. Beversdorf was very complimentary of Carl Sandburg College.

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- ICCTA Representative Report: Mr. John T. Huston reported that he attended the annual ICCTA Convention held in Decatur where officers were elected and that he has received a statement for the College's annual dues. Mr. Huston also mentioned that at the ICCTA Awards Banquet, Mrs. Sharon Graham, a CSC graduate, received the Distinguished Alumnus Award; Dr. Norman Burdick, a CSC faculty member, received the Outstanding Faculty Member Award; and Mr. Tom Wilson, retired CSC Board member, received the Meritorious Service Award. Dr. D. Wayne Green, current CSC Board member, was also honored for his service to the Illinois Community College Trustees Association.
- Faculty Representative Report: Mrs. Mary Robson thanked Ms. Nola Briggs as she approaches her retirement from the faculty for her many years of working with faculty. She also said that she enjoyed the training workshop in Carthage.
- Vice President of Student Services Report: Mr. Steven Norton reported that Summer Session has been a successful one at CSC.
- Vice President of Business Services Report: Mr. Thomas Schmidt said that the construction projects on the Galesburg campus are well underway, including the new conference room under construction that, among other things, will be used for the auditors and the North Central team on campus for the onsite evaluation visit; and that the HVAC project in Carthage is underway including The Education Commons.
- Vice President of Instructional Services Report: Mr. Larry Benne said that as a result of the construction projects taking place, rooms change every day and that Ms. Shirley Pritchard is working hard in this effort. He also said that he is pleased with the five new faculty members hired at tonight's Board meeting.
- Board Report: Mrs. Nancy Youngquist expressed her thanks to the committee working on the beautification of the campus. She also expressed her thanks to Ms. Nola Briggs, retiring secretary to the Board, for her years of service.

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EXECUTIVE SESSION:
8:10 p.m.

Mr. John T. Huston moved and Mr. Thomas Colclasure seconded a request for an Executive Session to discuss collective negotiating matters between the public body and its employees and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Mr. John T. Huston moved and Mr. Bruce A. Lauerman seconded to reconvene the regular meeting of the Board at 8:25 p.m.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative – Absent; Staff Representative – Absent; Student Representative vote – “Yea.”

Adjournment:
8:26 p.m.

Mr. John A. Kraus moved and Mr. Josh Gibb seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote – motion carried.

Gayla J. Pacheco, Secretary

Nancy L. Youngquist, Chairperson