

CARL SANDBURG COLLEGE

(547<sup>th</sup> Meeting)

Regular Meeting – March 28, 2002

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, 2400 Tom L. Wilson Boulevard, Galesburg, Illinois, on Thursday, March 28, 2002, at 7:00 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Chairperson  
Ms. Gayla J. Pacheco, Vice Chairperson  
Mr. Bruce A. Lauerman  
Ms. Nancy L. Youngquist  
Mr. Jed Strom, Student Representative

Absent: Mr. Thomas H. Colclasure, Secretary  
Dr. D. Wayne Green  
Mr. John A. Kraus

Others: Mr. Thomas A. Schmidt, Interim President, and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Jill Johnson, Mr. David Kellogg, Ms. Gwen Koehler, Ms. Carol Kreider, Ms. Misty Lyons, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Gerry Scherer, Ms. Blanch Shoup, Mr. Samuel Sudhakar, Ms. Lori Sundberg, Mr. Michael Walters, and Ms. Lora Wright. Faculty: Mr. Dan Yassenko, Faculty Representative, and Mr. Darrell Clevidence. Staff: Mr. Steve Alfaro, Mr. Mike Bailey, Ms. Marnie Dugan, Ms. Keli Jackson, Ms. Diane Kroll, and Mr. Matt Hillhouse. Others: Rob Brown, Clint Cowman, Travis Nesby, Tami Orte, and a representative of the media.

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Items from the Floor: Ms. Diane Kroll, Coordinator of Student Life, introduced student Ms. Tamara Orte, Carl Sandburg College's nominee to the All American USA Academic Team. Phi Theta Kappa and USA Today sponsor the team. Orte is an Accounting Major and will continue her studies at Monmouth College next fall. Orte will be honored at the Phi Theta Kappa Recognition Banquet, which is to be held in Springfield on April 16, 2002.

Mr. Darrell Clevidence, Athletic Director; introduced Mr. Mike Bailey, Head Coach of the Men's Basketball Team; Mr. Matt Hillhouse, Assistant Coach; Clint Cowman and Travis Nesby, two members of the men's basketball team. Cowman and Nesby presented the 2<sup>nd</sup> Place Regional IV Trophy to the Board of Trustees. The team lost an exciting game to Moraine Valley 107-102 in 3 OT's in the title game played March 9 at Sauk Valley Community College. The Chargers finished the season with a 15-19 record.

Consent/Non-Personnel: Mr. Bruce Lauerman moved and Ms. Nancy Youngquist seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of February 26 & 28, March 15, 2002, meetings of the Board,
- bills for the month of February 2002.

MOTION: On roll call vote, four members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative "Absent"; Student Representative voted "Yea."

Consent/Personnel: Ms. Nancy Youngquist moved and Ms. Gayla Pacheco seconded the following items under the Consent Agenda/Personnel:

- employment of Ms. JoAnne Miller, Management Information Specialist, effective May 15, 2002, at an annual salary of \$22,730 prorated, reflecting a Level III Technical position with a scheduled address of #8.

MOTION: On roll call vote, four members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative "Absent"; Student Representative voted "Yea."

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Financial Reports: Mr. Bruce Lauerman moved and Ms. Nancy Youngquist seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, four members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative "Absent"; Student Representative voted "Yea."

Carl Sandburg College and Quincy University Partnership Agreement:

Mr. Bruce Lauerman moved and Ms. Gayla Pacheco seconded the partnership program between Carl Sandburg College and Quincy University, effective with the Fall 2002 semester.

MOTION: On roll call vote, four members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative "Absent"; Student Representative voted "Yea."

Status Report-Guaranteed Energy Savings Contract-Phase I:

Mr. Rob Brown, Johnson Controls, Inc., reported on the overview of the actual results from Phase I achieved to date by our Guaranteed Energy Saving Contract.

INTERIM PRESIDENT:

Mr. Thomas Schmidt reported that at 10 a.m., Saturday, March 30, 2002, unused items from Carl Sandburg College would be auctioned off at Hannam's Auction, Galesburg. Schmidt stated that the West Central Trustees Association Regional Meeting is scheduled for April 2, 2002, at Black Hawk East Campus, Kewanee. Dr. Miller has asked Schmidt to serve as a panelist on the discussion of Dual Credit and Dual Enrollment. Schmidt reported that he attended the *High School Reform Summit* sponsored by the Education to Careers Statewide Steering Committee in Springfield on March 27. The purpose of the Summit was to gain input from policy makers, educators, business, and industry representatives to provide leadership and direction for reinventing Illinois high schools so that every young person is prepared for their future. Lastly, Schmidt stated that Phillips Swager Associates is finalizing bid results on four construction projects scheduled to take place this summer. Those being: the EF Connector; the extension of the Fitness Center; the expansion of the Extension Center in Bushnell; and the Maintenance Building on the Main Campus.

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VICE PRESIDENT OF  
STUDENT SERVICES:

Mr. Steve Norton reported that the 11<sup>th</sup> annual Job Fest would be held on April 4, 2002, in the Carl Sandburg College gymnasium. Norton introduced Ms. Misty Lyon, new Student Support Services Site Director. Lastly, Norton introduced Ms. Carol Kreider, Director of Admissions and Records. Kreider stated that the College's recruiters were now using technology to recruit prospective students. Kreider introduced Ms. Marnie Dugan, Coordinator of Recruitment; and Ms. Keli Jackson, Vocational Recruiter. Dugan and Jackson demonstrated the e-mail and Flash Media they were using to recruit prospective students. Jackson stated that the College has had over 160 visits to the page since October of 2001. Jackson also reported that e-mail marketing is 60 to 65 percent more cost effective and also more flexible. Jackson stated that typically you will have a 48-hour response to e-mail compared to US mail.

DIRECTOR OF  
FINANCIAL AID:

Ms. Lisa Hanson reported that Carl Sandburg College's default rate is 5.7 percent.

DEAN OF  
TECHNOLOGY  
SERVICES:

Mr. Samuel Sudhakar thanked Ms. Lori Sundberg for her efforts in securing a \$50,000 grant from Illinois Century Network for faculty training and content development. Sudhakar also thanked faculty Mr. Larry Schroeder, Ms. Mary Robson, Ms. Cynthia Thompson, and Mr. James Graham for working with him in developing the concept for the grant. He stated that this training system would revolutionize the way the College renders training to Carl Sandburg College faculty as well as K-12 teachers within the College's district. Sudhakar stated that he is confident that the College will be able to deliver a world-class training system, which the College can be proud.

DIRECTOR OF  
INSTITUTIONAL  
RESEARCH:

Ms. Lori Sundberg reported that the employer survey is underway. Sundberg reported that she is currently working on Perkins funding for this year. Sundberg also stated that Carl Sandburg College was one of only two community colleges in Illinois to receive a grant from Illinois Century Network. The other being Harper College.

ICCTA

REPRESENTATIVE:

Mr. John Huston stated that several trustees recently attended the ICCTA Meeting held at Oak Brook Hills. At the meeting, Carl Sandburg College had two presenters. Ms. Sherry Berg presented on *P-16 Cooperation and the Education Commons in Carthage*. Ms. Gwen Koehler presented on *Diversity*. Huston stated that it is routine that people across the state ask Carl Sandburg College people to come and present. He stated that speaks volumes for what is going on at Carl Sandburg College. That fact, makes him and all the trustees quite proud. Huston also reported that at the ICCTA Meeting information was presented on the economic impact each college makes in their district. Huston reported that Lobby Day would be April 16 & 17 in Springfield. Lastly, he stated that Dr. Donald G. Crist would receive the "*Certificate of Merit Award*" at the annual ICCTA Convention in Springfield on Friday, June 14, 2002.

BOARD REPORT:

Mr. John Huston reported that all of the trustees have worked quite hard on the Presidential Search on behalf of Carl Sandburg College. At present, they have had six extra board meetings and extended Executive Sessions. Huston stated that trustees came to campus on extra time to review presidential applications. Huston also thanked staff for their extra efforts. To date, the College has had three presidential candidate visits and has one more visit scheduled for April 8 and 9. On April 11, 2002, the Board of Trustees will have a Summary Meeting.

ADJOURNMENT

8:02 p.m.:

Ms. Nancy Youngquist moved and Mr. Jed Strom seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.