

CARL SANDBURG COLLEGE  
(601<sup>st</sup> Meeting)  
Regular Meeting – May 23, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Tuesday, May 23, 2006, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson  
Mr. Bruce A. Lauerman, Vice Chairperson  
Mr. William C. Robinson, Secretary  
Mr. Thomas H. Colclasure  
Dr. D. Wayne Green  
Mr. John T. Huston

Absent: Mr. Jack P. Ball  
Ms. Paige Rohweder, Student Trustee

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfeleger, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Kim Norris, Faculty Representative. Others: Mr. Gary Baner, PSA/Dewberry, Mr. Ralph Grimm, Superintendent West Central School District, Mr. Rob Brown, Johnson Controls, Inc., and a representative of the media.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 23, 2006 –  
PAGE 2

ITEMS FROM THE  
FLOOR:

Ms. Lisa Blake, Chief Financial Officer, presented the 2005 CAFR (Certificate of Achievement for Excellence in Financial Reporting) Award to the Board. The CAFR Award is presented by the Government Finance Officers Association to government units whose comprehensive annual financial reports achieve the highest standards in government accounting and financial reporting.

Mr. Ralph Grimm, Superintendent of West Central School District, complimented CSC on Dual Credit classes, the EduNet, the Envoy Program, and the Foundation's Financial Support in his district. Grimm praised Carl Sandburg College and their employees for their diligent work in the community.

Consent Agenda-General: Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda-General:

- minutes of April 27, 2006, meeting of the Board,
- bills for the month of April 2006,
- legal notice of 2007 budget hearing and inspection,
- CME building tenant lease (Ford Motor Company).

MOTION: On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative "Absent"; Student Trustee "Absent."

Consent Agenda-Personnel: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded to approve the following items under the Consent Agenda-Personnel:

- retirement of Ms. Betty Reed, LRC Attendant at The Branch Campus, effective May 31, 2006,
- employment of Ms. Linda Thomas, LRC Technical Assistant (union eligible), reflecting Technical, Level III, Address 4, at an annual salary of \$20,780, prorated, effective June 1, 2006,
- resignation of Ms. Gwendolyn Koehler, Dean of Adult and Developmental Education, effective June 30, 2006,
- unpaid leave of absence for Mr. Steve Van Fleet, Third Shift Custodian, with non-accrual of benefits under Section 17.2 of the Professional Negotiations Agreement, effective June 23, 2006, through September 22, 2006.

MOTION: On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative "Absent"; Student Trustee "Absent."

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 23, 2006 –  
PAGE 3

Financial Reports: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Trustee “Absent.”

Information Item:

Guaranteed Energy Savings  
Contract – Phase I & III:

Mr. Rob Brown, Johnson Controls, Inc., gave an overview on the actual results from Phase I and Phase III and the progress achieved to date by our GESC (Guaranteed Energy Savings Contract). Brown presented a plaque to Chairperson Mr. John Kraus for CSC’s successful completion of the Phase I Performance Contract with an emphasis on facility efficiency and reduction of green house gases, while providing a quality educational environment.

Mini Treat: I.DUG 2006  
Video:

Mr. Samuel Sudhakar presented the video *Datatel Click or Tap* which will be presented at the I.DUG Conference being held at CSC on Thursday, May 25. The video was directed by Galesburg High School student Evan Green. Numerous CSC employees appeared in the video.

Adoption of Tentative  
2007 Budget:

Dr. D. Wayne Green moved and Mr. Bruce Lauerman seconded to approve the adoption of the adoption of the FY-2007 tentative budget.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Trustee “Absent.”

District Site & Construction  
Master Plan Update:

Dr. D. Wayne Green moved and Mr. Bill Robinson seconded to approve the updated District Site and Construction Master Plan for submission to the Illinois Community College Board.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Trustee “Absent.”

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 23, 2006 –  
PAGE 4

**PRESIDENT:** President Schmidt reported that Marine Trust Company, Carthage, has once again invited CSC to their annual picnic before the July 27 Board Meeting held at The Branch Campus. It may become necessary to change the starting time for the meeting to 7:30 p.m. If that is so, we will be bringing that action item to the June Board Meeting.

President Schmidt noted The Children's School's miniature creation of the administration offices on display tonight. The children visited the administration offices in April. They were very observant and then went back to their school to create the display.

**VICE PRESIDENT OF  
ACADEMIC SERVICES:**

Mr. Larry Benne reported that we are in the middle of Pre-summer Session right now. He stated that the session goes quickly and is very rigorous. Benne stated that many of the faculty have been using this break to do training on the WebCT software.

**VICE PRESIDENT OF  
STUDENT SERVICES:**

Mr. Steve Norton reported that the Student Services staff was very busy during the month of May with banquets, etc. He stated that all went well. Norton reported that the staff is now busy trying to increase enrollment and he is very appreciative of everyone's efforts.

**VICE PRESIDENT OF  
TECHNOLOGY  
SERVICES:**

Mr. Samuel Sudhakar reported that 200 attendees from twenty-four different Community Colleges and Universities in Illinois and Iowa will be on campus this Thursday, May 25 to attend the Fifth Annual Datatel User's Group Meeting. He said he appreciates the help of the Core Team members and other staff in helping organize this event. The program will start out at the Fine Arts Theater with a general session at 8:30 a.m., followed by a total of 30 sessions and vendor presentations scheduled throughout the day. Sudhakar reported that we have issued an RFP for a Voice over IP Migration project which will enable the College to transport voice calls over the EduNet infrastructure as well as upgrade the technology of our current switch. We had a pre bid meeting for this project this morning. Two vendors were present for this meeting. This project will allow us to disconnect the five T-1 lines that we are currently paying monthly recurring line charges. This project will also allow

us to tie our twenty-one K-12 school districts with Voice over IP connectivity so that calls made to and from EduNet partner districts and WIU will be free of charge. He said that this project is a pre- cursor to project SafeGuard and that we are getting very positive feedback from our K-12 partners. Sudhakar said that fifteen of our full and part-time faculty and support staff attended the four day Tech Connect workshop organized by the Faculty Peer Group. This workshop provided hands on training on the new WebCT version 6.0 as well as teaching pedagogies and classroom technology integration. We appreciate the work of our Faculty Peer Group members, Ms. Linda Lee, Dr. Ken Grodjesk, Ms. Diana Billeter, Mr. Tony Paris, and Ms. Sharon Lytle. Sudhakar said that Billeter and Lee are attending the Illinois Online Network (ION) conference this week at Urbana-Champaign and are doing a presentation on Respondus and Studymate applications.

VICE PRESIDENT OF  
ADMINISTRATIVE  
SERVICES:

Dr. Sundberg reported that her office has been very busy in the grants area. The Perkins Grant application has been submitted to ICCB. The amount of the grant this year is approximately \$280,000. Ms. Peggy Libby has also submitted the Illinois Arts Council Grant for Mr. Tim Pahel's program. This summer Libby will be working with the Upward Bound staff for the renewal of the Upward Bound Grant. Sundberg said that she recently attended a workshop on workplace performance and she will be attending the Illinois CUPA (College and University Professional Organization) HR conference next week for the first time. Sundberg reported that her office is preparing for the audit this summer and looking forward to it getting underway.

ADMINISTRATIVE  
REPORTS:

The following administrators gave reports: Ms. Robin DeMott and Ms. Sherry Berg.

ICCTA  
REPRESENTATIVE:

Mr. John Huston reported that the Annual ICCTA Convention and Awards Banquet will be held in Springfield on June 8, 9 & 10.

FACULTY  
REPRESENTATIVE:

Ms. Kim Norris reported that graduation went well. She stated that the faculty is busy looking at new faculty assignments.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 23, 2006 –  
PAGE 6

BOARD REPORTS: Dr. D. Wayne Green reported that he appreciated the nice comments made by Mr. Ralph Grimm. He stated that CSC also appreciates all the things that West Central is doing for CSC.

Closed Session  
8:12 p.m.:

Mr. Bill Robinson moved and Mr. Bruce Lauerman seconded a request for a Closed Session to consider “pending and imminent” litigation; to discuss the dismissal, appointment, compensation, performance, and discipline of specific employees and students of the public body; to consider the purchase or lease of real estate for the use of the public body; and to discuss minutes of meeting lawfully closed under the Illinois Open Meetings Act.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Trustee “Absent.”

RECONVENE  
9:00 p.m.:

The Regular Meeting of the Board reconvened at 9:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson  
Mr. Bruce A. Lauerman, Vice Chairperson  
Mr. William C. Robinson, Secretary  
Mr. Thomas H. Colclasure  
Dr. D. Wayne Green  
Mr. John T. Huston

Absent: Mr. Jack P. Ball  
Ms. Paige Rohweder, Student Trustee

ADJOURNMENT  
9:01 p.m.:

Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION: Voice vote – motion carried.