

CARL SANDBURG COLLEGE
(602nd Meeting)
Regular Meeting – June 22, 2006

PUBLIC HEARING: The public hearing on the FY-2007 budget was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, 2400 Tom L. Wilson Boulevard, Galesburg, Illinois, on Thursday, June 22, 2006, at 6:35 p.m. Mr. William C. Robinson, Secretary, called the budget hearing for Carl Sandburg College District 518 to order and turned the meeting over to Ms. Lisa Blake, Chief Financial Officer/Treasurer. Following discussion on the budget, Mr. John A. Kraus, Chairperson, declared the budget hearing closed at 6:37 p.m.

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, June 22, 2006, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Bruce A. Lauerman, Vice Chairperson
Dr. D. Wayne Green

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Gwen Koehler, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfeleger, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Kim Norris, Faculty Representative; and Ms. Sharon Lytle. Ms. Angela Storm, Staff Representative. Others: Mr. & Mrs. Raymond Kreig, Ms. Joanne Sandy, Ms. Kim Pierce, Ms. Jamie Howe, Mr. Doug Lascody, Ms. Gayla Pacheco, Mr. Jerry Butts, and representatives of the media.

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ITEMS FROM THE
FLOOR:

Ms. Robin DeMott, Director of Marketing and Public Relations, introduced Ms. Jane Carlson, the new Register Mail education reporter. DeMott also introduced Ms. Joanne Sandy, who is a college intern working with DeMott's department this summer. Sandy is also a CSC student. DeMott said that she has two other college interns working with her department this summer.

Naming of the Lucille M.
McBride Music Room:

Mr. Tom Colclasure moved and Mr. Bill Robinson seconded to approve the resolution naming Room F-109 the "Lucille M. McBride Music Room." Ms. Gena Alcorn, Director of the Foundation, introduced Wanda and Raymond Kreig, Trustees of Mrs. McBride's estate. Mr. John Kraus, Board Chairperson, presented the Kreig's with a framed resolution of the naming.

MOTION:

Voice vote – motion carried.

Consent Agenda-General:

Mr. Tom Colclasure moved and Mr. John Huston seconded to approve the following items under the Consent Agenda-General:

- minutes of May 23, 2006, meeting of the Board,
- bills for the month of May 2006,
- ordinance and certificate establishing rate of wages as required by the Illinois Department of Labor for signing and filing by the Board of Trustees with the Secretary of State,
- RAMP/CC 2008 report for submission to the Illinois Community College Board,
- established the start time of the July 27, 2006, Board Meeting at 7:30 p.m.,
- Community College Treasurer's Bond for the purpose of bonding Ms. Lisa Blake as Treasurer for the District.

MOTION:

On roll call vote, five members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

Consent Agenda-Personnel:

Mr. Jack Ball moved and Mr. Bill Robinson seconded to approve the following items under the Consent Agenda-Personnel:

- resignation of Mr. Neil Hummert, WIA Communications Officer, effective May 31, 2006,

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- employment of Mr. V. James Rich, Dean of Adult and Developmental Education, at an annual salary of \$65,880, reflecting Administration, Level II, Address 8, effective July 1, 2006,
- employment of Ms. Sue Harms, Administrative Assistant at The Branch Campus (union eligible), at annual salary of \$16,730, reflecting Clerical, Level II, Address 3, effective July 1, 2006,
- employment of Ms. Diane Weeks, Coordinator of Personnel Services (union exempt), at an annual salary of \$28,680, reflecting Mid-Management, Level IV, Address 3, effective July 1, 2006,
- employment of Ms. Krisa Creech, Business & Community Education Coordinator (union exempt), at an annual salary of \$29,380, reflecting Mid-Management, Level IV, Address 4, effective July 1, 2006.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Financial Reports: Mr. John Huston moved and Ms. Paige Rohweder seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

FY-2007 Final Budget: Mr. Tom Colclasure moved and Mr. Jack Ball seconded to approve the resolution adopting the FY-2007 budget for Carl Sandburg College.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Fund Transfer: Working
Cash Interest-Capital
Equipment: Mr. Jack Ball moved and Mr. Tom Colclasure seconded to approve a resolution authorizing the transfer of \$233,167 from the Working Cash Fund interest in accordance with the Capital Equipment and Capital Improvement components of the FY-2007 budget.

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MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Interest Transfer: Risk
Management (Insurance)
Reserve Fund:

Mr. Tom Colclasure moved and Mr. Bill Robinson seconded to approve a resolution declaring \$200,565 as surplus Risk Management (Insurance) Reserve Fund interest and the transfer of \$200,565 to the FY-2007 Liability, Protection, and Settlement Fund effective July 1, 2006.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Interest Transfer: Strategic
Technology Endowment
Fund (STEF)-Capital
Equipment:

Mr. John Huston moved and Ms. Paige Rohweder seconded to approve a resolution authorizing the transfer \$471,220 from the College’s Strategic Technology Endowment Fund (STEF) in accordance with the Capital Equipment component of the FY-2007 budget.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Expansion of Macomb/
McDonough County
Enterprise Zone:

Mr. Jack Ball moved and Mr. Tom Colclasure seconded to approve a resolution/ordinance supporting the expansion of the Macomb/McDonough County Enterprise Zone and abating property taxes as specified.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Telecommunications Project:
Voice over Internet Protocol
(VoIP):

Mr. Jack Ball moved and Mr. Tom Colclasure seconded to approve awarding a contract to Gallatin River Communications of Galesburg, Illinois, to upgrade CSC's current district phone system in the amount of \$170,566.00, with a target completion date of August 31, 2006.

MOTION:

On roll call vote, five members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

Resolution-Affirming CSC's
Commitment to Uphold the
Illinois State Officials and
Employees Ethics Act:

Mr. Bill Robinson moved and Ms. Paige Rohweder seconded to approve a resolution which affirms CSC's commitment to uphold the Illinois State Officials and Employees Ethics Act and authorizes the administration to initiate actions to ensure the autonomy of Carl Sandburg College as a unit of local government.

MOTION:

On roll call vote, five members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

PRESIDENT:

President Schmidt reported that CSC is in the year of transition. He stated that in 2007 CSC will be rediscovering who we are and reshaping who we are. We all simply need to listen. The new CSC button states "to transition you must listen." President Schmidt congratulated Mr. Brad Bennowitz, reporter for the radio station, on his new job teaching for Galesburg School District. President Schmidt stated that the administration will continue to turn their attention to the financial reports, etc. and how we can make them better. He congratulated Ms. Lisa Blake and her team on the 2007 Budget. President Schmidt stated that we are currently taking RFP (requests for proposals) on banking services and the administration hopes to bring a recommendation to the August Board meeting. Lastly, he reminded everyone that the Marine Trust Company, Carthage, has once again invited CSC to their annual picnic before

the July 27 Board Meeting held at The Branch Campus. Thus, the Board meeting will start at 7:30 p.m.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that he attended the Chief Academic Officers Meeting the last couple of days. He reported that the Illinois Articulation Initiative is changing somewhat. The reporting of the occupational programs to the ICCB is changing. Benne stated that we still do not know how much money we will be receiving from the Student Success Grant. We also do not yet know the rules for the P16 Grant and the Program Improvement Grant. Benne congratulated Ms. Gwen Koehler on her new position at McHenry County College and wished her well. He also thanked her for her dedicated service to CSC through the years.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that Student Services continues to work on enrollment. Norton stated that CSC has an open door policy, but that certain program evaluations have requirements that must be met. Keeping track of these requirements keeps everyone quite busy. Norton said that the enrollment for the evening programs continues to grow. Norton reported that CSC had three Academic All Americans: Ms. Jennifer Cahill, Ms. Danielle Farrell, and Ms. Kristine Baker. He reported that CSC had 24 All-Conference students this year.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that Cyber Camp 2006 was a grand success with 30 teachers from eight different school districts attending the last Thursday and Friday. Sudhakar said that the Bright Minds Interns had a good trip to the University of Illinois Center for Bioscale technologies on Tuesday. They are maintaining a blog site at <http://brightminds2006.blogspot.com>. The interns are looking forward to sharing their findings with the Board at next month's meeting at The Branch Campus. Sudhakar reported that we received a letter from CMS informing us of the disconnection of the DS3 circuit between Galesburg and Macomb on June 30 of this year. He stated that if we recall, CSC had a one year grace period to get this done as this was supposed to happen last June. Because of our EduNet infrastructure, the College will now get Internet connectivity through EduNet. He said that as a

result of the Board's approval tonight, Mr. Jim Rich will be leaving the EduNet project to pursue a full-time position at the College. Sudhakar said CSC greatly appreciates Rich's contribution and work with the EduNet project and wish him well in his new position at CSC.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Sundberg reported the Perkins Funding has been approved for approximately \$280,000. She reported that we are wrapping up the fiscal year in the financial office and that the auditors are here now. Sundberg reported that she attended the Illinois CUPA (College and University Professional Organization) HR conference in Bloomington. She said that District 205 has asked her to serve on their Strategic Planning Committee this fall. Lastly, Sundberg reported that CSC is having a fund raiser for Mr. Steve Van Fleet, Third Shift Custodian.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Gena Alcorn, Ms. Sherry Berg, Ms. Robin DeMott, and Ms. Gwen Koehler.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the Annual ICCTA Convention and Awards Banquet were held in Springfield on June 8, 9 & 10. The next ICCTA Meeting will be held September 29 & 30 in Springfield.

STUDENT TRUSTEE:

Ms. Paige Rohweder reported that she recently attended the ICCB Student Leadership Conference in Springfield. She said that each group had an outside (after hours) project and her group did one relating to Adult Education and GED. Rohweder reported that SGA will be registering voters this fall. Rohweder said that she is training to become a certified lobbyist with the American Lobby League. She is in the process of developing a new lobby group at CSC. If a lobby group is formed, this will be the first formal group at an Illinois community college.

FACULTY
REPRESENTATIVE:

Ms. Kim Norris reported that this would be her last meeting as Faculty Representative and thanked the Board for the opportunity to serve. She introduced Ms. Sharon Lytle as the new Faculty

Representative for the next year. Norris said that as she visits other community colleges this summer her counterparts have nothing but positive things to say about CSC.

STAFF

REPRESENTATIVE:

Ms. Angela Storm reported that last week Mr. Dan Yassenko, President Schmidt, and she represented CSC at the Veterans' Task Force Legislative Hearing held at City Hall. She said they answered many questions. Strom reported that CSC passed the audit for the Department of Veteran Affairs. She also said that she recently attended the National Student Clearinghouse Conference in Davenport and learned many things to better serve the students.

BOARD REPORTS:

Mr. Tom Colclasure wished Ms. Gwen Koehler well at her new job at McHenry County College.

Mr. Jack Ball expressed thanks to Mr. Steve Norton, Mr. Larry Byrne, and Ms. Joan Smith for their recent assistance in securing CSC facilities for use by an outside community group. He said these individuals exemplify exactly what the CSC Mission Statement states: "by working in partnership with communities of the College district." Ball commended the administration and staff for their commitment to CSC and the CSC Mission Statement. He said this makes for a strong college and an even stronger one in the future.

Closed Session

8:55 p.m.:

Mr. Bill Robinson moved and Mr. Jack Ball seconded a request for a Closed Session to consider "pending and imminent" litigation; to discuss the dismissal, appointment, compensation, performance, and discipline of specific employees and students of the public body; and to discuss minutes of meeting lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, five members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

RECONVENE

9:12 p.m.:

The Regular Meeting of the Board reconvened at 9:12 p.m.

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ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Bruce A. Lauerman, Vice Chairperson
Dr. D. Wayne Green

ADJOURNMENT

9:13 p.m.:

Mr. John Huston moved and Ms. Paige Rohweder seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.