

CARL SANDBURG COLLEGE
(604th Meeting)
Regular Meeting – August 24, 2006

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, August 24, 2006, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: None

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Mark Pfeiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Sharon Lytle, Faculty Representative. Staff: Ms. Angela Storm, Staff Representative; Ms. Jan Hipple, and Ms. Kerre Norris. Others: Ms. Debbie Hessler, First Bank; Ms. Annette Pickrel, F & M Bank; and a representative of the media.

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Items from the Floor: Ms. Paige Rohweder, Student Trustee, presented Mr. John Kraus, Board Chairperson, an Award Certificate and a United States flag which flew over Iraq. This flag was in appreciation of TRiO sending U.S. Soldier Packages to the troops in Iraq in conjunction with ICCB-SAC.

Consent Agenda-General: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded to approve the following items under the Consent Agenda-General:

- minutes as corrected of the July 27, 2006, meeting of the Board,
- bills for the month of July 2006.

MOTION: On roll call vote, seven members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

Consent Agenda-Personnel: Mr. Bruce Lauerman moved and Mr. John Huston seconded to approve the following items under the Consent Agenda-Personnel:

- employment of Ms. Darlene Smith, Administrative Assistant to the Director of Business Services (union exempt), reflecting Clerical/Support Staff, Level II, Address 18, at an annual salary of \$26,870, prorated, effective September 1, 2006,
- employment of Ms. Rhonda Cook, Benefits Manager (union exempt), reflecting Mid-Management, Level III, Address 7, at an annual salary of \$30,460, prorated, effective September 1, 2006,
- employment of Ms. Cynthia Painter, Payroll Clerk (union eligible), reflecting Technical, Level II, Address 3, at an annual salary of \$19,070, prorated, effective September 1, 2006,
- employment of Ms. Gina Krupps, Personnel Assistant (union exempt), reflecting Mid-Management, Level I, Address 13, at an annual salary of \$31,740, prorated, effective September 1, 2006,
- resignation of Ms. Heather Hillhouse, Fitness Center Supervisor/Employee Wellness Coordinator, effective August 31, 2006,
- resignation of Mr. Robert Schultz, Third Shift Custodian, effective August 17, 2006,
- employment of Ms. Jan Jacobs, full-time Tenure Track Radiologic Technology Coordinator/Instructor, reflecting a Master's Degree, Address 13 on the FY 2007 salary schedule, at an annual salary of \$42,230, prorated, effective September 1, 2006.

MOTION: On roll call vote, seven members voted "Aye"; none voted "Nay."
Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

Financial Reports: Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted "Aye"; none voted "Nay."
Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

Mini Treat – Department of Veterans Affairs Benefits: Heard a presentation and an overview from Ms. Angela Strom, Enrollment Services Specialist and Staff Representative to the Board, on the Department of Veterans Affairs Benefits.

Banking Services: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve placing the College's banking services with First Bank of Galesburg, Illinois, effective during the fall of 2006.

MOTION: On roll call vote, seven members voted "Aye"; none voted "Nay."
Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

Protection, Health & Safety Project – Closed Circuit Television Monitoring System: Mr. John Huston moved and Mr. Jack Ball seconded the approval of the Protection Health & Safety (PHS) projects (Closed Circuit Television Monitoring System) and the submission of the required ICCB application forms reflecting a total budget of \$183,752.00. Further, approved the resolution addressing these projects.

MOTION: On roll call vote, seven members voted "Aye"; none voted "Nay."
Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

Automotive Chassis
Dynamometer:

Mr. Bill Robinson moved and Mr. Tom Colclasure seconded to approve to award bid for an Automotive Chassis Dynamometer to Mustang Dynamometer of Twinsburg, Ohio, in the amount of \$39,953.39. Funding for this project will be from the Federal Perkins Grant.

MOTION:

On roll call vote, seven members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

All Steinway School – CSC
Foundation Wine and
Hors d'oeuvre Reception
and CSC College for
Seniors Wine Club
Meetings/Courses:

Mr. John Huston moved and Dr. D. Wayne Green seconded to approve the request for exemptions from Board Policy Number 2.14 (Substance Abuse/Alcohol) for the CSC Foundation Reception on September 23, 2006, and the CSC College for Seniors scheduled fall semester Wine Club meetings/courses being held on September 14, October 19, and November 16, 2006. This is in accordance with Board Procedure Number 2.14.1.1 (Alcohol Beverage Exemptions).

MOTION:

On roll call vote, six members voted "Aye"; one voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

PRESIDENT:

President Schmidt said that a good time was had by all who attended the Annual Employee Picnic and Awards this past Saturday.

President Schmidt distributed a memo from Mr. Michael Monaghan, Executive Director ICCTA, on talking points for supporting local governing of Community Colleges under the Ethics Act. An *Ethics Update* will be a topic at the upcoming ICCTA Conference in September.

President Schmidt reported that CSC had a power outage this afternoon and it was effectively acted upon by Ameren IP. The outage only lasted 2 ½ hours. This short time span was due to the second feed CSC put in several years ago enabling us to switch over in record time when the other feed was down.

President Schmidt said that the Administration is investigating the *Energy Auction* taking place in the state for an electric rate and the options available for CSC to minimize our energy cost. A Task Force is in place to consider our schedules, etc.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne complimented and thanked Mr. Mike Walters for a good Faculty In-Service Day held at both campuses last week. He felt there were some very good speakers and relative topics. Benne said he appreciates all the efforts of everyone involved in preparing for the workshops. Benne stated that the school year appears to be off to a good start. He thanked Ms. Elaine Long for filling in last spring in the absence of a Radiologic Technology Coordinator/Instructor.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Sundberg thanked Ms. JoAnne Miller for the great picnic CSC had last Saturday! Due to her leadership, it was a wonderful day and everything went very smoothly. Sundberg also thanked Ms. Diane Weeks and Ms. Joan Smith for preparing the employee awards distributed at the picnic. It is a huge job and she appreciates their efforts. Sundberg reported that Ms. Peggy Libby is busy working with Mr. Tony Bentley on the renewal of the Upward Bound grant. That grant will be due sometime late this fall. Lastly, she said that she had the opportunity to do a presentation this week for Sunrise Rotary on the data we received on our trip to DC this past winter. The presentation was well received and sparked a good deal of discussion.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that we had a smooth start of the academic year with the new version of WebCT and infrastructure upgrades. Sudhakar said that the Telephone Switch Upgrade project that the Board approved in June is proceeding smoothly with minimal after hours down time and is expected to be completed by the end of this month. He reported that we are forming a steering committee for Project SafeGuard with representatives from each of the 21 school districts. The first meeting is on September 5. The steering committee is expected to bring a recommendation back by January 2007. Sudhakar reported

that we are in the process of issuing a Request for Proposal for a Network Security Audit and plan to bring a recommendation to the Board next month.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg, Mr. Mike Walters, Mr. Jim Rich, and Ms. Robin DeMott.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the next ICCTA Meeting will be held September 29 & 30 in Springfield.

STUDENT TRUSTEE:

Ms. Paige Rohweder reported that the SGA Carnival of Clubs was held today. She said that interest was shown for the SGA officer positions which are currently open. The election for the vacancies will be held soon. Rohweder said that eight people signed up for the new Lobby Team. The team will now work on their constitution, by-laws, and guidelines.

FACULTY
REPRESENTATIVE:

Ms. Sharon Lytle reported that Faculty Assembly reconvened on August 17. The Assembly was followed by the Faculty Workshop. Lytle said that she was very impressed with the speakers and she felt they were very pertinent and timely for the start of the school year. Lytle reported that WebCT is up and running and it is a nice new version with new features. Lastly, she reported that we appear to be at full capacity with nursing students. She said that we have twenty new laptops and now all nursing students will be able to take their exams at the same time.

STAFF
REPRESENTATIVE:

Ms. Angela Storm reported that things are going well in the Student Services office. She said that many students are still switching their classes around.

BOARD REPORTS:

Mr. Tom Colclasure said that it was nice to see the parking lots full tonight with the start of classes this week.

Mr. Jack Ball said that he is impressed with the billboards and ads advertising CSC. The ads on Dual Credit appear to be very effective. He said he appreciates everyone's hard work.

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Mr. Bill Robinson said that his grandson and he enjoyed the picnic Saturday. He also said that he appreciates the enthusiasm of Ms. Angela Strom to serve the students.

Dr. D. Wayne Green said that he also appreciates Strom's efforts to serve the veteran's and students.

Mr. John Kraus said that the flowers on campus look beautiful, as well as the grounds. He commended everyone involved with the flowers and also the grounds people. President Schmidt noted Sherry and Dave Wujek's involvement and donation of time with the planting of the flowers and work at the greenhouse. Dave is a former CSC Biology Instructor. Kraus thanked them also for their dedicated work on behalf of CSC.

Closed Session
8:12 p.m.:

Dr. D. Wayne Green moved and Mr. John Huston seconded a request for a Closed Session to consider "pending and imminent" litigation; to discuss the dismissal, appointment, compensation, performance, and discipline of specific employees and students of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

RECONVENE
8:28 p.m.:

The Regular Meeting of the Board reconvened at 8:28 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: None

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ADJOURNMENT

8:29 p.m.:

Mr. John Huston moved and Ms. Paige Rohweder seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.