

CARL SANDBURG COLLEGE
(609th Meeting)
Regular Meeting – January 25, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, January 25, 2007, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Thomas H. Colclasure
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Jack P. Ball
Dr. D. Wayne Green

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Sharon Lytle, Faculty Representative; and Ms. Mary Robson. Staff: Ms. Angela Strom, Staff Representative. Others: Dr. Reuel Owen, Dr. Tom Hughes, Dr. John Bicego, and a representative of the media.

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Items from the Floor: Mr. John Kraus asked for a moment of silence in honor of Senior Airman Daniel Miller, Jr. who was recently killed in Iraq. Airman Miller was a former CSC student.

Ms. Elaine Long introduced Dr. Reuel Owen, Dr. Tom Hughes, and Dr. John Bicego. The Dr.'s were on campus for a dinner and this weekend they are participating in training at The Annex.

Consent Agenda-General: Mr. Tom Colclasure moved and Mr. John Huston seconded to approve the following items under the Consent Agenda-General:

- minutes of the December 14, 2006, meeting of the Board,
- checks as written, signed, and dispersed for the month of December 2006,
- appointment of the Emergency Medical Technician Advisory Committee: John Jeurgens, Toby Myers, Mike Sizemore, Terry Pool, Dr. Suzanne Avila, Kevin Devlin, Dr. J. J. Krug, and Megan Jones,
- FY – 2008 Budget Development Calendar.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Financial Reports: Mr. Bruce Lauerman moved and Mr. John Huston seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Entered Meeting: Mr. Jack P. Ball entered the meeting at 7:35 p.m.

Revenue & Costs Analysis: Heard a presentation from Dr. Lori Sundberg, Vice President of Administrative Services, on Revenue and Costs Analysis.

Education Program Agreements: Heard a presentation from Mr. Larry Benne, Vice President of Academic Services, on Educational Program Agreements.

Project SafeGuard: Mr. Bill Robinson moved and Mr. Tom Colclasure seconded to approve a Resolution to authorize the use of the College’s Working Cash Fund to accommodate a five year internal loan program in an

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amount not to exceed \$100,000 for the purpose of cash flowing the disaster recovery enhancements to our data center on behalf of our Project SafeGuard members, depending upon the number of Project SafeGuard participants.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

CSC Foundation Reception –
Alcohol Beverage
Exemption:

Mr. Bruce Lauerman moved and Mr. Jack Ball seconded to approve a request from the CSC Foundation for an Alcohol Beverage Exemption for a reception on March 23, 2007.

MOTION: On roll call vote, five members voted “Aye”; one voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Change May 2007 Board
Meeting Date:

Mr. John Huston moved and Mr. Bruce Lauerman seconded to approve to reschedule the Regular Board of Trustees May 2007 meeting to Tuesday, May 15, 2007.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

PRESIDENT: President Schmidt reported that the College will have a Strategic Planning Session on February 2 & 3, 2007. Dr. Jim Burgett will be the facilitator.
President Schmidt reported: that the ICCTA Lobby Day will be held on April 25 in Springfield; he recently attend a Symposium in Chicago on Tax and Budget Accountability; plans have been finalized for Trustees and Administrators to attend the ACCT/AACC 2007 Community College National Legislative Summit in Washington on February 11-14 and meetings have been scheduled with legislators; he will attend a session at Heartland Community College on February 26 on “Aging is an Asset”; he has been asked to speak at Kankakee Community College’s Leadership Development Seminar at Starved Rock on May 14; at the Illinois Community College President’s Meeting the Joint House Resolution #122 Community College Funding Formula

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Task Force recommendations were discussed; the ICCP Governance Committee is recommending that ICCB remain an independent agency; and the ICCTA Ethics Lawsuit is proving to be favorable and the Attorney General's Office is requiring that draft statutory language be presented to their office. President Schmidt is withdrawing his name from serving on the Governor's Health Insurance Task Force.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that the second semester is well underway and he has numerous people to thank for the smooth startup. Benne said that the Spring Faculty Workshop will be March 2. The key note speaker will be Dr. Mary Lou Kidder, Professor of Business and Computer Information Systems at Sauk Valley Community College. Her presentation will be on "*Effective Uses of Groups and Teams in Higher Education.*" President Schmidt will talk on the "*State of the College.*"

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that the Academic Challenge will be held in Carthage on February 6 and at the Galesburg Campus on February 8. Talent Grants are available to the top finishing students. Norton said that the Career Fair will be held March 9 at CSC for high school sophomores and juniors. This fair is always well attended and quite successful. Norton reported that the basketball teams are going strong.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that plans are underway for Cyber Camp 2007 to be held in Galesburg on June 14 and 15. He appreciates the help of Ms. Sherry Berg, Ms. Bev Naslund, and a team from Western Illinois University who are helping with the planning of the event. CSC is in the process of implementing recommendations of the Security Audit Team and will be instituting a strong password policy for faculty and staff starting in February. Sudhakar said that the President and he are in the process of submitting a proposal to present at the Annual Illinois School Board Association Convention to be held in Chicago in November. Superintendent Ralph Grimm has agreed to serve as the responsible person for the presentation. Sudhakar reported that CSC is working with Heart Technologies of Peoria to hold a

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Technology Forum on School Security on March 22 at the Galesburg Campus. We have invited K-12 schools and the ROE's within our district to participate in this forum. Lastly, he said that Mr. Larry Byrne and his team have successfully enhanced the HVAC system in our data center in preparation for starting Project SafeGuard.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that the spring semester is underway and the Business Office is off to a good start as is the Personnel Office. We have switched our Flex Spending and that also appears to be going well. Ms. Lisa Blake is busy with the Budget Development Calendar and preparing to send out Budget Information.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Debra Miller, Ms. Robin DeMott, and Ms. Sherry Berg.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the ACCT and AACC 2007 Community College National Legislative Summit will be held in Washington, D.C. February 11-14. Huston said that on March 9 & 10 the ICCTA will meet in Schaumburg. The ICCTA Lobby Day will be held on April 25 in Springfield.

STUDENT TRUSTEE:

Ms. Paige Rohweder said that she attended the ICCB/SAC Meeting last weekend in Springfield. She reported that the Outreach Committee has adopted a community college in Mississippi that was affected by Hurricane Katrina. They are in need of small school supplies and small appliances. She and the SGA will be working on the collection and further information will be forthcoming in the eNews. At the SAC Meeting, they also discussed Joint House Resolution #122. Rohweder reported that the CSC Lobby Team is coming along. They currently have eleven members. They also plan on attending Lobby Day in Springfield in April and are still planning a state-wide training day at CSC.

FACULTY
REPRESENTATIVE:

Ms. Sharon Lytle reported that the Massage Therapy Program is taking appointments for massages every Friday from noon to

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3 p.m. in Room E-241, as well as, offering chair massages on a walk-in basis. Lytle said that the Nursing Department will be having a program on January 31 at 5 p.m. in the theatre on “*Nursing & Advanced Practical Nursing Act Sunset 2007 Overview.*” The general public is invited. The Fine Arts Department will be producing the musical “Bat Boy” in March. Lastly, she reported that the Automotive Department is looking for in-chassis repairs and heating/cooling system work.

STAFF

REPRESENTATIVE:

Ms. Angela Strom discussed the possibility of CSC having a commemorative plaque to honor U.S. fallen soldiers who have attended CSC.

BOARD REPORTS:

Mr. Bill Robinson said he was very impressed with CSC’s cooperation with our K-12 schools. He appreciates the feedback shared with the Board and believes CSC is looking at a win/win situation.

Mr. John Kraus said that he thought the Cosmetology students looked great in the newspaper as they prepared for their upcoming state competition.

Closed Session

8:27 p.m.:

Mr. Bruce Lauerman moved and Mr. Tom Colclasure seconded a request for a Closed Session to consider “pending and imminent” litigation; to consider the performance and compensation of specific individuals; to consider the purchase or lease of real estate for the use of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

RECONVENE

9:35 p.m.:

The Regular Meeting of the Board reconvened at 9:35 p.m.

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ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Dr. D. Wayne Green

ADJOURNMENT

9:36 p.m.:

Mr. Tom Colclasure moved and Mr. Jack Ball seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.