

CARL SANDBURG COLLEGE
(620th Meeting)
Regular Meeting – November 15, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, November 15, 2007, at 7:00 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. John T. Huston, Secretary
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

Absent: Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Ms. Shalane Worden, Student Trustee

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Mr. Tony Bentley, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Sharon Lytle and Ms. Lauri Wiechamann. Guests: Mr. Rob Brown, Mr. Ed Druck, and a CSC Journalism student.

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- Removed from Agenda: Agenda Item #6.2, Security Guard Employment, was removed from the Agenda.
- Item from the Floor: Dr. Lori Sundberg presented the 2006 Platinum Award for Combined Charities Campaign to Chairperson Bill Robinson. This Award was presented to CSC for an outstanding inaugural campaign.
- Resolution-Faculty Representative: Chairperson Bill Robinson presented a Resolution to Ms. Sharon Lytle, Former Faculty Representative, thanking for her representation on the Board of Trustees from July 2006 through June 2007.
- Congratulations: President Schmidt congratulated Ms. Elaine Long, Dean of Allied Health, on her upcoming Retirement from CSC. He wished her well.
- Consent Agenda-General: Dr. D. Wayne Green moved and Mr. John Huston seconded to approve the following items under the Consent Agenda-General:
- minutes of October 25, 2007, meeting of the Board,
 - checks as written, signed, and dispersed for the month of October 2007,
 - Criminal Justice Advisory Committee Members for a two-year time period effective December 1, 2007: Dr. Michael Hazlett, Sgt. Dean Blust, Lt. Randy Turnquist, Mr. Andy Bonus, Mr. Bob Pritchett, Sgt. Jeffery Hamer, Chief David Christenson, Ms. Kari Cecil, Ms. Joyce Taylor.
- MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”
- Consent Agenda-Personnel: Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded to approve the following items under the Consent Agenda-Personnel:
- employment of Ms. Coletta Meyer, Supervisor of the Fitness Center/Employee Wellness Coordinator (union eligible), reflecting Mid-Management, Level IV, Address 4, at an annual salary of \$29,830, prorated, effective December 1, 2007.
- MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

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Financial Reports: Mr. John Huston moved and Dr. D. Wayne Green seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Guaranteed Energy Savings
Contract-Phase II Update: Heard a brief overview and update from Mr. Rob Brown, Johnson Controls, Inc., on the actual results from Phase II progress achieved to date by our Guaranteed Energy Saving Contract (GESC).

Protection, Health & Safety
Project-Generator
Replacements and Upgrades: Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded to approve the Protection, Health & Safety (PHS) project to replace our existing and add an additional generator and the submission of the required ICCB application forms reflecting a total budget of \$120,100.00 and the approval of the resolution addressing this project.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Equipment Auction: Rev. Jon Sibley, Sr. moved and Dr. D. Wayne Green seconded to approve an auction to take place Saturday, December 1, 2007, to sell equipment belonging to the District and no longer needed for college purposes and that the athletic items on the final sale list be donated to the Galesburg Youth Athletic Club.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Tentative Tax Year 2007
Levies: Mr. Jack Ball moved and Mr. John Huston seconded to approve the adoption of the tax resolutions and certificates as presented and the filing of the same along with legal documents with all county clerks in the district including: the resolution in accordance with

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Chapter 110 ILCS Section 805/3-14.3 of the Public Community College Act informing the public of a notice of intent to increase tax levies and publication of the resolution.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Tax Resolution: Mr. John Huston moved and Dr. D. Wayne Green seconded to approve the adoption of the tax resolution adopting the tentative tax levies.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Truth in Taxation & Public Hearing: Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded to approve the notice to comply with truth in taxation and to hold a Public Hearing on Tax Levy 2007 for December 18, 2007, at 6:45 p.m. in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Resolution-Protection Health and Safety Purposes: Mr. John Huston moved and Dr. D. Wayne Green seconded to approve Resolution levying tax for Protection, Health and Safety Purposes;

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee “Absent”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

PRESIDENT: President Schmidt introduced Ms. Lauri Wiechmann, the new Dean of Allied Health. He reported that the upcoming ACCT Summit (February 08) has a new requirement for securing rooms. You must register for the Summit before reservations may be obtained. We will be polling the Board shortly as to their attendance.

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President Schmidt updated the Board on his recent Illinois President's Council Meeting. The community colleges are being told that next year's State Budget will be equal to this year or only up two percent. This is still below what the budget was in 2002. President Schmidt said he hopes to present two new policies to the Board at their December 18 Meeting. Those being: Nepotism and Violence in the Workplace.

The Annual Employee Holiday Luncheon will be Friday, December 14 and this will be in conjunction with the Induction of the Wall of Honor Recipients. Mr. Werner Buser, original artist of the Wall of Honor Mural, will be in attendance.

Lastly, President Schmidt reported that tonight he was present as GREDA and the City of Galesburg welcomed a contingent visiting from China.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that Student Services is busy with registration and he appreciates everyone's efforts. Norton said that the Men's and Women's Basketball teams welcome everyone to attend their games. They appreciate your support.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that there will be an Employee Benefits Fair on December 7 from 10 a.m. to 2 p.m. in the Main Lobby. Sundberg said that the Combined Charities Campaign is currently underway. Lastly, she said that Ms. JoAnne Miller has taken over the task of Revenue Cost Reports.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that faculty member Ms. Jan Lundeen and he had the privilege of attending the League for Innovation conference at Nashville, Tennessee, this week. He also did a presentation on Project SafeGuard at the Conference that was well received. Sudhakar said that the West Prairie School District Board voted last month to join project SafeGuard. Also, three other school districts, Abingdon, LaHarpe, and United are taking recommendations to their Boards to purchase and implement Skyward and host with Project SafeGuard. Sudhakar reported that President Schmidt, Superintendent Ralph Grimm, and he will be showcasing EduNet at the Illinois Association of School Boards

convention this Saturday in Chicago. He reported that we will be partnering with Microsoft in offering a full featured e-mail solution for our students through the Microsoft Live @ Edu program. This will be offered starting Summer 08. Carl Sandburg College was featured in a news release from Datatel as one of its four client institutions to receive the Digital Education Achievement Award for 2007.

ADMINISTRATIVE
REPORTS:

The following administrators gave a report: Mr. Mike Walters, Mr. Jim Rich, and Mr. Larry Byrne.

ICCTA
REPRESENTATIVES:

Rev. Jon Sibley, Sr. reported on the ICCTA Meeting in Chicago that he the recently attended. He said that the ICCTA agreed to appoint three trustees to a Task Force to explore the level of support and draft proposed legislation for a gaming license for the City of Danville that would allocate some of the resulting state tax revenue for capital programs at all Illinois Community Colleges. **Mr. John Huston** reported on the ICCTA Meeting. Huston chairs the ICCTA State Education Committee. Mr. Rich Miller, Editor/blogger from Capitol Fax Newsletter, spoke at the Conference. Huston updated the Board on the following: the ICCTA will ask lawmakers to re-introduce legislation in spring 2008 to clarify community colleges' status as units of local government under the State Official and Employees Ethics Act and legal briefs will be filed this winter as the Illinois 2nd Appellate Court reviews the 18th Judicial Circuit Court's decision affirming community colleges' status as units of local government under the Ethics Act.

FACULTY
REPRESENTATIVE:

Ms. Barb Kirchgessner reported that the next Faculty Assembly is scheduled for November 20.

STAFF
REPRESENTATIVE:

Ms. Lori Shay reported that the display case in the LRC now houses the artwork of CSC art student Ms. Abigail Nichols. Nichols plans to major in Art Therapy and is in her second semester here at CSC. The current display contains paintings and ceramic pieces. One of her pieces won the 3-D Art Prize at the last

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CSC Student Art Show. Shay invited everyone to stop by and view the display.

Closed Session
8:30 p.m.:

Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded a request for a Closed Session to discuss Risk Management information and advice regarding the College's Risk Management Reserve Fund; to consider the purchase or lease of real estate for the use of the public body; to consider "pending and imminent" litigation; to consider a disciplinary case of specific student; to discuss the performance and compensation of specific employees of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, five members voted "Aye"; none voted "Nay"; two absent. Motion carried. Student Trustee "Absent"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

RECONVENE
9:44 p.m.:

The Regular Meeting of the Board reconvened at 9:44 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. John T. Huston, Secretary
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.

Absent: Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Ms. Shalane Worden, Student Trustee
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

ADJOURNMENT
9:45 p.m.:

Mr. Jack Ball moved and Mr. John Huston seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.