

CARL SANDBURG COLLEGE
(613th Meeting)
Regular Meeting – May 15, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Tuesday, May 15, 2007, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. Bill C. Robinson, Secretary
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Jack P. Ball

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Mr. Steve Norton, Mr. Mark Pfeiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Staff: Ms. Angela Strom, Staff Representative. Others: Ms. Vicki Sibley, Mr. Rob Brown, Mr. Jeff Roepsch Mr. Doug Mustain, and a representative of the media.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 2

Items from the Floor:

Student Trustee Resolution: Mr. John Huston moved and Mr. Bill Robinsion seconded to approve a Resolution thanking Ms. Paige Rohweder, Student Trustee, for her representation on the Board of Trustees for 2005-2006 and 2006-2007 academic school years.

MOTION: Voice vote – motion carried.

Introduced: President Schmidt introduced Attorney Doug Mustain.

Introduced: Ms. Robin DeMott introduced Ms. Julie Root, representing Galesburg Broadcasting.

Consent Agenda-General: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda-General:

- minutes of April 26, 2007, meeting of the Board,
- checks as written, signed, and dispersed for the month of April 2007.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Financial Reports: Mr. Bruce Lauerma moved and Ms. Paige Rohweder seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Resolution Declaring
Election Results:

Mr. Bill Robinson moved and Mr. Bruce Lauerman seconded to approve the Resolution Declaring Election Results. An Abstract of Votes was received from the Knox County Clerk on May 3, 2007, declaring Michael T. Bavery and Jon A. Sibley, Sr. elected to the Board of Trustees for Community College District #518 (Fulton, Hancock, Henderson, Henry, Knox, McDonough, Mercer, Schuyler, Stark and Warren Counties, Illinois) for 6-year terms in the Consolidated Election held on April 17, 2007. The results of said election were as follows for 6 year terms:

Michael T. Bavery	8,774
Jon A. Sibley, Sr.	8,819

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 3

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Appointment of
Chairperson Pro-Tem: Mr. John Huston moved and Mr. Tom Colclasure seconded the appointment of President Thomas A. Schmidt Chairperson Pro-Tem.

MOTION: Voice vote – motion carried.

Presentation of Plaques: President Schmidt presented a plaque to Mr. John Kraus for his service as Chairperson of the Board for 2006-2007. President Schmidt also presented framed editorials to Mr. John Kraus and Mr. Bruce Lauerma. The editorial was written in *The Register Mail* about their service to Carl Sandburg College as trustees.

ADJOURNMENT

SINE DIE 7:11 p.m.: Dr. D. Wayne Green moved and Ms. Paige Rohweder seconded that the 613th regular meeting of the Board be adjourned sine die.

MOTION: Voice vote – motion carried.

Call to Order of
Organizational Meeting: The 614th regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Tuesday, May 15, 2007, at 7:13 p.m. The meeting was called to order by President Thomas A. Schmidt, Chairperson Pro-Tem.

ROLL CALL: Present: Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Mr. Bill C. Robinson
Rev. Jon A. Sibley, Sr.
Ms. Paige Rohweder, Student Trustee
Ms. Angela Strom, Staff Representative

Absent: Mr. Jack P. Ball
Ms. Sharon Lytle, Faculty Representative

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 4

Remove from Agenda: Remove Item #19 (Intergovernmental Agreement-Bushnell) from the Agenda.

Oaths of Office: Heard an Oath of Office installing Mr. Michael T. Bavery and Reverend Jon A. Sibley, Sr. to the Board of Trustees. These two gentlemen were elected to the Board of Trustees in the April 17, 2007, Consolidated Election.

Election of Chairperson-2007-2008: Mr. John Huston nominated Mr. Bill Robinson as Chairperson of the Board. Mr. John Huston moved and Mr. Tom Colclasure seconded that the nominations be closed and that a unanimous ballot be cast for Mr. Bill Robinson as Chairperson of the Board.

MOTION: Voice vote – motion carried.

Election of Vice Chairperson-2007-2008: Mr. Tom Colclasure nominated Mr. Jack Ball as Vice Chairperson of the Board. Mr. John Huston moved and Mr. Tom Colclasure seconded that the nominations be closed and that a unanimous ballot be cast for Mr. Jack Ball as Vice Chairperson of the Board.

MOTION: Voice vote – motion carried.

Election of Secretary-2007-2008: Mr. Tom Colclasure nominated Mr. John Huston as Secretary of the Board. Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded that the nominations be closed and that a unanimous ballot be cast for Mr. John Huston as Secretary of the Board.

MOTION: Voice vote – motion carried.

Appointment of Recording Secretary: Mr. Bill Robinson nominated and Dr. D. Wayne Green seconded the appointment of Ms. Mary Buckingham as Recording Secretary of the Board.

MOTION: Voice vote – motion carried.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 5

Appointment of
Treasurer:

Mr. John Huston nominated and Dr. D. Wayne Green seconded the appointment of Ms. Lisa Blake as Treasurer of the Board.

MOTION:

Voice vote – motion carried.

Designation Time and Place
of Board Meetings for
Calendar Year 2007:

Ms. Paige Rohweder moved and Mr. Tom Colclasure seconded to approve designating the fourth Thursday of each month at 7:00 p.m. as the time to hold the Board of Trustees' regular meetings during Calendar Year 2007. The meetings will be held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, with the exception of July and October meetings held at The Branch Campus in Carthage, Illinois, and the April meeting held at The Extension Center in Bushnell, Illinois, unless otherwise designated by the Board of Trustees.

MOTION:

Voice vote – motion carried.

Contractual Agreement-
Board Members:

Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded to approve the Indemnification Agreement for Mr. Michael T. Bavery and Reverend Jon A. Sibley, Sr., recently elected Board members who are not covered by the previous agreement.

MOTION:

Voice vote – motion carried.

Consent Agenda-General:

Mr. John Huston moved and Ms. Paige Rohweder seconded to approve the following items under the Consent Agenda-General:

- appointment of the Nursing Advisory Committee: Cathy Smithson, Angie Cook, Judy Miller, Betty Boone, Peggy Miller, Rhonda Peterson, Laura Fullerton, Lorna Brown, Bob Pritchett, Susie Davis, Mary Courtney, Florence Dixon, Judy Klein, Cathy Berrey, and Sandy Kendrick,
- legal notice of 2008 budget hearing and inspection.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative "Absent"; Staff Representative voted "Aye"; Student Trustee voted "Aye."

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 6

Consent Agenda-Personnel: Mr. John Huston moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda-Personnel:

- employment of Dr. Nibedita Sanyal, Full-time Chemistry Instructor (union eligible), reflecting a Doctorate Degree, Address 2, at an annual salary of \$40,260, effective July 1, 2007,
- employment of Ms. Gaila Crump, Grant/Accounting Technician (union eligible), reflecting Technical, Level III, Address 7, at an annual salary of \$23,100, prorated, effective June 1, 2007.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Mini Treat-EduNet Update: Ms. Samuel Sudhakar, Vice President of Technology Services, gave an update on EduNet.

Adoption of Tentative
2008 Budget: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve the adoption of the FY-2008 Tentative Budget.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Liquid Cooled Engine
Generator Bid: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve the recommendation to reject the sole bid received at this time in the amount of \$78,075.00 from MSI, Galesburg, Illinois. Basis of this recommendation is that the bid received was higher than budgeted for by the College.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 7

Knox County
Intergovernmental Agreement

-CME Parking Lot: Ms. Paige Rohweder moved and Mr. Tom Colclasure seconded to to enter into an Intergovernmental Agreement with Knox County (Highway Department) to accomplish an initial chip and oil overlay to the CME parking lots at an estimated cost of \$17,000 with this work to be accomplished during this summer in accordance with the Knox County Highway Department work schedule.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Approval of Associate in
Applied Science Degree-
Renewable Energy
Technology:

Mr. John Huston moved and Dr. D. Wayne Green seconded to approve an Associate in Applied Science degree in Renewable Energy Technology for submittal to ICCB for a three year temporary program.

MOTION: Voice vote – motion carried.

Approval of Certificate-
Small Business
Management:

Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded to approve a thirty-eight hour Certificate in Small Business Management for submittal to ICCB as a reasonable and moderate extension to the Marketing/Mid-management Associates in Applied Science Degree Program.

MOTION: Voice vote – motion carried.

Approval of Certificate-
Automotive Customizing:

Ms. Pagie Rohweder moved and Dr. D. Wayne Green seconded to approve a thirty-four hour Certificate in Automotive Customizing for submittal to ICCB as a reasonable and moderate extension to the Auto Body Associates in Applied Science Degree Program.

MOTION: Voice vote – motion carried.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 8

Cooperative Agreement-
Carl Sandburg College and
Spoon River College:

Mr. Tom Colclasure moved and Ms. Paige Rohweder seconded to approve a Cooperative Agreement between Carl Sandburg College and Spoon River College for FY-08.

MOTION:

Voice vote – motion carried.

PRESIDENT:

President Schmidt congratulated Mr. Mike Bavery and Reverend Jon Sibley, Sr., on their election to the Board of Trustees. President Schmidt reported that yesterday he participated in a Leadership Panel at Starved Rock State Park sponsored by Kankakee Community College and Illinois Valley Community College. He stated that he thought the two graduation ceremonies held last week were outstanding.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that it is a busy time of year and that he felt graduation went quite smoothly. He stated that he appreciates the work that Mr. Mark Pfeiger and his staff performed in preparing the three programs presented to the Board tonight for approval.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton thanked his staff for all their hard work at graduation. He thanked everyone involved in the temporary move of the Student Services Offices. He appreciates everyone's hard work and efforts. Norton said that the baseball and softball seasons are ending and we have several players who are on the All-Conference Team. This is the first time ever that the baseball team has won 25 games in a season.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that we received the Upward Bound Grant for four more years. This grant is in the amount of \$250,000 per year. She thanked Ms. Peggy Libby and Mr. Tony Bentley for their hard work on this grant. She thanked the Business Office for their work on the move to their temporary relocation. Dr. Sundberg stated that the Auditor's will be on campus tomorrow morning to begin preliminary work. Lastly, she mentioned that the spring hiring is wrapping up in the HR Office.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 9

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that we will be upgrading to the newest version of Datatel Colleague, R 18, starting this Friday evening. The new version will offer more stability, security, and enhanced features. He mentioned that his office will be working with the Foundation to migrate their stand alone software system into Colleague starting in July. Lastly, he said that fifteen CSC employees will be traveling to Lakeland College in Mattoon on May 24 to attend the Illinois Datatel User Group Conference.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg and Ms. Misty Lewis.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the ICCTA Annual Conference and Awards Banquet will be held in Chicago on June 8 & 9. This conference will also include a session specifically for “*New Trustees.*” He encouraged the new trustees to take advantage of this session.

STUDENT
REPRESENTATIVE:

Ms. Paige Rohweder thanked the Board for the presentation and the adoption of the Resolution in her honor.

STAFF
REPRESENTATIVE:

Ms. Angela Strom reported that the families of Sergeant First Class Kyle B. Wehrly and Senior Airman Daniel B. Miller, Jr. were very appreciative of the plaque honoring fallen soldiers that was presented at the Recognition and Awards Ceremony on April 24. Private First Class Caleb A. Lufkin’s family was unable to attend. Strom thanked everyone who assisted with the plaque and the presentation.

BOARD REPORTS:

Mr. Tom Colclasure reported that he thought graduation was great and the large screen on stage was an excellent addition.

Mr. John Huston said that he thought it was the best graduation ever.

Reverend Jon Sibley, Sr. reported that Dr. Lori Sundberg was named Progressive Woman of the Month by *The Paper*. He congratulated Dr. Sundberg and stated that it was in tonight’s edition.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 10

Guaranteed Energy Savings
Contracts-Phases I, II, &
III Update:

Mr. Rob Brown, of Johnson Controls, Inc., provided an overview of the results from Phase I, II, III, and the progress achieved to date by our GESC (Guaranteed Energy Savings Contract) Program.

RECESS 8:55 p.m.:

The Board of Trustees and the Administration toured the Boiler Room and the Security Office.

RECONVENE 9:40 p.m.:

Reconvene the 614th regular meeting of the Board of Trustees of Carl Sandburg College in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, this Tuesday, May 15, 2007, at 9:40 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Paige Rohweder, Student Trustee
Ms. Angela Strom, Staff Representative

Absent: Mr. Jack P. Ball, Vice Chairperson
Ms. Sharon Lytle, Faculty Representative

Closed Session
9:45 p.m.:

Ms. Paige Rohweder moved and Rev. Jon Sibley, Sr. seconded a request for a Closed Session to consider “pending and imminent” litigation; to consider the purchase or lease of real estate for the use of the public body; to discuss collective negotiating matters between the public body and its employees or their representatives; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 15, 2007 –
PAGE 11

RECONVENE

10:00 p.m.:

The Regular Meeting of the Board reconvened at 10:00 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Jack P. Ball, Vice Chairperson
Ms. Sharon Lytle, Faculty Representative
Ms. Angela Strom, Staff Representative

ADJOURNMENT

10:01 p.m.:

Mr. John Huston moved and Dr. D. Wayne Green seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.