

CARL SANDBURG COLLEGE  
(617<sup>th</sup> Meeting)  
Regular Meeting – August 23, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, August 23, 2007, at 7:00 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson  
Mr. Jack P. Ball, Vice Chairperson  
Mr. John T. Huston, Secretary  
Mr. Michael T. Bavery  
Dr. D. Wayne Green  
Rev. Jon A. Sibley, Sr.  
Ms. Shalane Worden, Interim Student Trustee  
Ms. Lori Shay, Staff Representative

Absent: Mr. Thomas H. Colclasure  
Ms. Barb Kirchgessner, Faculty Representative

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Mr. Tony Bentley, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Carol Kreider, Ms. Elaine Long, Mr. Steve Norton, Mr. Mark Pfeleger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Others: Mr. Eric Anderson.

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Removed from Agenda: Item #12-ICCTA Representative Appointment

**PUBLIC HEARING:** The public BINA Hearing regarding Funding Bonds, pursuant to the Certificate of Publication Notice appearing in the paper, was opened up by Mr. William C. Robinson, Chairperson. Robinson turned the hearing over to President Tom Schmidt. President Schmidt asked for questions on the Funding Bonds and stated that the floor was open to the public for questions. There being no questions, Chairperson Robinson asked Mr. John Huston, Board Secretary, and Ms. Mary Buckingham, Recording Secretary, if they had received any written, e-mail, or phone correspondence regarding the Publication. Both replied that they had not. Chairperson Robinson asked if any administration had received any correspondence. No one said they had. At that time, Chairperson Robinson declared the BINA Hearing closed at 7:04 p.m.

**Oath of Office:** Mr. Bill Robinson, Chairperson, administered the *Oath of Office* to Ms. Shalane Worden, Interim Student Trustee.

**Consent Agenda-General:** Mr. John Huston moved and Rev. Jon Sibley, Sr., seconded to approve the following items under the Consent Agenda-General:

- minutes of July 26, 2007, meeting of the Board,
- checks as written, signed, and dispersed for the month of July 2007,
- Diagnostic Medical Sonography Advisory Committee Members for a two-year time period effective September 1, 2007: Joe Nash, Carrie Lester, Chris Tipsord, Erin Fogarty, Pam Atkins, Dawn Gangloff, Deb Steffen, Karen Quest, Pamela White, Tammy Kellums, Kimberly Tackett, Corrin Thompson, Rhonda Cornmesser, Doug Zdansky, Amy Zdansky, Dr. Raymond Bertino, and Dr. J. Douglas Beigert,
- reschedule the Board of Trustees regular meetings for November and December 2007 to Thursday, November 15, 2007, and Tuesday, December 18, 2007.

**MOTION:** On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Student Trustee voted “Aye”; Faculty Representative “Absent”; Staff Representative voted “Aye.”

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Consent Agenda-Personnel: Mr. John Huston moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda-Personnel:

- termination of three full-time Bright Futures employees: Ms. Kathleen Cecil, Ms. Roxanne Christianson, and Ms. Ruby Hughs, effective August 31, 2007,
- resignation of Ms. Jan Jacobs, Coordinator of Radiologic Technology, effective July 25, 2007.

MOTION: On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Student Trustee voted "Aye"; Faculty Representative "Absent"; Staff Representative voted "Aye."

Entered Meeting: Ms. Barbara Kirchgessner entered the meeting at 7:10 p.m.

Oath of Office: Mr. Bill Robinson, Chairperson, administered the *Oath of Office* to Ms. Barbara Kirschgessner, Faculty Representative.

Financial Reports: Mr. Mike Bavery moved and Mr. Jack Ball seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

Review of GESC-IV Financing Options: Mr. Eric Anderson, Harris Bank & Trust, gave a review of Guaranteed Energy Savings Contract (GESC)-Phase IV financing options.

Resolution-Notice of Intent to Issue Funding Bonds: Mr. John Huston moved and Mr. Jack Ball seconded to approve a resolution authorizing the issuance of funding bonds in the amount of \$3,100,000.00 to provide the final funding mechanism to accomplish the GESC – Phase IV.

MOTION: On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

Protection, Health &  
Safety Project-Roof

Replacement, Building A:

Mr. Mike Bavery moved and Rev. Jon Sibley, Sr., seconded to approve the Protection, Health & Safety (PHS) project, the submission of the required ICCB application forms reflecting a total budget of \$186,300.00, and the resolution addressing this project.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

PRESIDENT:

President Schmidt reported that the Illinois Community Colleges won a lawsuit filed against the Illinois Executive Inspector General. The DuPage County Court agreed with the Colleges' argument that they are units of local government that are required to comply with the local government provisions (rather than the state agency provisions) of the Ethics Act. It is not yet known if the Attorney General will appeal the case. He said that everyone did an excellent job today following emergency procedures in lieu of the storm. Once again, procedures will be reviewed for future emergencies.

VICE PRESIDENT OF  
ACADEMIC SERVICES:

Mr. Larry Benne reported that the new semester is off to a good start. He said that the Carthage and Galesburg faculty workshops went well and the presentations were good.

VICE PRESIDENT OF  
STUDENT SERVICES:

Mr. Steve Norton reported that Student Services is also off to a good start this semester. There are several things the staff is working on to retain students. An orientation was held for all students and there was also an athletic orientation. Both were well attended.

VICE PRESIDENT OF  
ADMINISTRATIVE  
SERVICES:

Dr. Lori Sundberg reported that Dr. Connie Thurman and the HR Department were busy with the new semester. She said that Ms. Lisa Blake and her staff have been very busy with the Audit.

VICE PRESIDENT OF  
TECHNOLOGY  
SERVICES:

Mr. Samuel Sudhakar reported that IT had a smooth start of the school year as we welcomed students and faculty back for the new academic year. They have implemented an emergency alert text messaging system to deliver text messages to cell phones in case of a campus emergency or an important announcement. Sudhakar said that this system worked well this afternoon after the storm. He reported that at least 600 photo ID cards have been issued since the initiative started on August 16. He thanked Mr. Mike Walters, Ms. Heidi Rhea and the complete library staff who organized and implemented this new initiative. Sudhakar reported that we are starting on a server virtualization project with the goal to reduce the number of servers that we currently run and at the same time allow enhanced security and performance.

ADMINISTRATIVE  
REPORTS:

The following administrators gave reports: Ms. Sherry Berg, Ms. Marnie Dugan, Ms. Carol Kreider, and Mr. Mark Pfleiger.

STUDENT TRUSTEE:

Ms. Shalane Worden reported that the Carnival of Clubs will be held on Wednesday, August 29. It will be held on the patio behind the E building. She said this will be an opportunity to inform students about each club and a chance for them to join. There will be music and refreshments.

ICCTA  
REPRESENTATIVE:

Mr. John Huston reported that the next ICCTA Meeting will be September 14 & 15 in Champaign.

FACULTY  
REPRESENTATIVE:

Ms. Barb Kirchgessner reported that the faculty workshop was good this year. She said that the faculty appreciated the breakdown of smaller presentations and thanked Mr. Mike Walters for his preparation of the workshop.

STAFF  
REPRESENTATIVE:

Ms. Lori Shay reported that Mr. Andy Nemeth, Supervisor of the Fitness Center/Wellness Coordinator, is busy getting ready for students and staff. They are anxiously awaiting the arrival of new equipment. He is starting a new Intramural Program. He will have one day of activities to get a feel for how this program may

develop. The Wellness Committee will be meeting in September to formulate new ideas for the Wellness Program. Shay reported on the Children's School and their activities. They had two (full) school age rooms this summer. There were approximately 45 children enrolled in these two classes. These children are given the opportunity to decide what they are going to be doing and learning for the summer. This allows the students to have ownership of their summer activities. This year they raised money for the Glen Oak Zoo and Adopt a Python. All of their activities are educational based. The Parent's Group planted a toddler tree on the playground this summer. The Children's School is in its second year of a three year National Garden Grant. They have planted flowers, vegetables, and herbs. They will be giving their vegetable harvest to the Rescue Mission. During Kids on Campus, the Children's School had three (full) toddler classes. Shay said that Ms. Peggy Libby, Grant Writer; and Ms. Carol Crouch, Coordinator of Academic Support Services; are working on a grant called the "New Look" with ICCB to obtain funds for a *Mentoring Day* for vocational students who are undecided about their college plans.

Closed Session  
8:20 p.m.:

Rev. Jon Sibley, Sr. moved and Mr. John Huston seconded a request for a Closed Session to consider "pending and imminent" litigation; to discuss collective negotiating matters between the public body and its employees or their representatives; and to discuss the performance of specific employees of the public body.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay." Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

RECONVENE  
8:54 p.m.:

The Regular Meeting of the Board reconvened at 8:54 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson  
Mr. Jack P. Ball, Vice Chairperson  
Mr. John T. Huston, Secretary  
Mr. Michael T. Bavery  
Mr. Thomas H. Colclasure  
Dr. D. Wayne Green  
Rev. Jon A. Sibley, Sr.  
Ms. Shalane Worden, Interim Student Trustee

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Absent: Mr. Thomas H. Colclasure  
Ms. Barb Kirchgessner, Faculty Representative  
Ms. Lori Shay, Staff Representative

Resignation/Retirement  
of Dean of Allied Health:

Mr. John Huston moved and Mr. Mike Bavery seconded to approve the Resignation/Retirement of Ms. Elaine Long, Dean of Allied Health, effective November 15, 2007.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay."  
Motion carried. Student Trustee voted "Aye"; Faculty Representative "Absent"; Staff Representative "Absent."

ADJOURNMENT

8:55 p.m.:

Mr. Jack Ball moved and Mr. John Huston seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.