

CARL SANDBURG COLLEGE
(618th Meeting)
Regular Meeting – September 27, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held at the Educational Technology Center (ETC), Sandburg Mall, 1150 West Sandburg Drive, Galesburg, Illinois, on Thursday, September 27, 2007, at 7:00 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

Absent: Mr. John T. Huston, Secretary
Dr. D. Wayne Green

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Mr. Tony Bentley, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, and Dr. Connie Thurman. Faculty: Mr. Dave Burns. Staff: Ms. Tracy Engstrom, Mr. Margarito Nunez, Ms. Terry Tiller, and Mr. Dan Yassenko.

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Oath of Office: Mr. Bill Robinson, Chairperson, administered the *Oath of Office* to Ms. Shalane Worden, elected Student Trustee.

Closed Session
7:04 p.m.: Mr. Jack Ball moved and Mr. Tom Colclasure seconded a request for a Closed Session to discuss collective negotiating matters between the public body and its employees or their representatives.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

RECONVENE
7:29 p.m.: The Regular Meeting of the Board reconvened at 7:29 p.m.

ROLL CALL: Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee
Ms. Lori Shay, Staff Representative
Ms. Barb Kirchgessner, Faculty Representative
Absent: Mr. John T. Huston, Secretary
Dr. D. Wayne Green

Sandburg Education Association Contract Extension: Mr. Jack Ball moved and Rev. Jon Sibley, Sr., seconded to approve the Carl Sandburg College Board of Trustees bargaining team recommendation to extend our rolling, collective bargaining agreement to cover fiscal years 2011 and 2012, which includes the following salary/wage adjustments:

Employees	FY-2011	FY-2012
Faculty	4.0% (including movement) on the faculty schedule.	3.95% (including movement) on the faculty schedule
Effective	Start of 2010-2011 academic year	Start of 2011-2012 academic year
Classified (including regular part time)	4.0% on the classified schedule.	3.95% on the classified schedule
Effective	7/1/2010	7/1/2011

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MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Consent Agenda-General: Mr. Mike Bavery moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda-General:

- minutes of August 23, 2007, meeting of the Board,
- checks as written, signed, and dispersed for the month of August 2007,
- Welding Advisory Committee Members for a two-year time period effective October 1, 2007: Ryan Bauer, Robert Brown, Bill Gohring, Michael Hall, Alan Hardy, Cherie McClusky, Peggy Miller, Harold Northrup, Bob Pritchett, Dennis Schnoor, Mike Sweney, Joyce Taylor, Mark Thompson, Curt Troester, Ron V an Wynsberg, Roger Watson.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Consent Agenda-Personnel: Mr. Tom Colclasure moved and Rev. Jon Sibley, Sr. seconded to approve the following items under the Consent Agenda-Personnel:

- resignation of Mr. Robert Cozad, Student Information Systems Specialist (Title III Funded), effective September 14, 2007,
- employment of Ms. Lauri Wiechmann, Dean of Allied Health (union exempt), reflecting Administrative, Level II, Address 5, at an annual salary of \$61,860, prorated, effective November 1, 2007.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Financial Reports: Mr. Tom Colclasure moved and Mr. Jack Ball seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

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Mini Treat-

CSC Board Policy 2.19:

Mr. Larry Byrne, Director of Business Services, gave an update on Policy #2.19, *Ethics and Gift Ban*, and Regulation #2.19.1 on the *Ethics and Gift Ban*.

Resolution-\$400,000

Taxable Community

College Bonds:

Mr. Mike Bavery moved and Mr. Jack Ball seconded to approve the resolution authorizing the issuance of Taxable Community College Bonds in the amount of \$400,000 in support of the GESC – Phase IV Project.

MOTION:

On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Resolution-\$3,100,000

Community College Bonds:

Mr. Jack Ball moved and Mr. Mike Bavery to approve the resolution authorizing the issuance of Community College Bonds in the amount of \$3,100,000 in support of the GESC – Phase IV Project.

MOTION:

On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

CSC Foundation Dinner-
Alcohol Exemption:

Mr. Jack Ball moved and Mr. Tom Colclasure seconded to approve the request of the Foundation to serve wine (only) with dinner at a fundraising dinner in the Crist Student Center on Friday evening, October 26, 2007.

MOTION:

On roll call vote, two members voted “Aye”; three voted “Nay”; two absent. Motion failed. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

ICCTA Representative:

Mr. Jack Ball moved and Mr. Tom Colclasure seconded to name Rev. Jon Sibley, Sr. the ICCTA Representative for the Board and Mr. John Huston as the Alternate ICCTA Representative.

MOTION:

Voice vote – motion carried.

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PRESIDENT: President Schmidt reported that he is pleased with the extension of the SEA Labor Agreement. President Schmidt said that the Administration, on behalf of the Board, will look into rescheduling the Retreat which was cancelled last week. The Administration is open to any ideas the Board may have concerning the date and location of a Retreat.

**VICE PRESIDENT OF
ACADEMIC SERVICES:** Mr. Larry Benne reported that President Schmidt and he attended the Graduation Ceremonies at Henry C. Hill Correctional Center this week. Seven inmates finished up their Associate Degrees with CSC. Benne reported that the Deans and Associate Deans are now busy putting in schedules and getting ready for next spring and summer. He said they do a great job and he appreciates their efforts.

**VICE PRESIDENT OF
STUDENT SERVICES:** Mr. Steve Norton gave an update on the Admission Staff activities. Norton reported that October 15 will be College Night at CSC and Occupational Programs will have an Open House that evening.

**VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:** Dr. Lori Sundberg reported that CSC will offer an Identity Theft Service to employees at a cost. The HR Department will have a training session and will also have training online for Sexual Harassment. Sundberg said that Ms. Peggy Libby and Ms. Misty Lewis are now working on the SSS Grant. Sundberg distributed the Economic Impact Study for CSC which was conducted by Northern Illinois University.

**VICE PRESIDENT OF
TECHNOLOGY
SERVICES:** Mr. Samuel Sudhakar reported that this past Tuesday CSC hosted a visit from a team from Moraine Valley Community College who was here to see our Datatel installation and talk to our staff about our experience with Datatel. They are in the process of selecting an administrative software system. Sudhakar said that on October 5 he will be presenting a paper on Social Networking and Student Learning at the Knox County Teachers' Institute at Galesburg High School. Lastly, he reported that Carl Sandburg College

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Project SafeGuard won a Digital Education Achievement Award from the Center for Digital Education. The DEAA Award is a national program that recognizes outstanding websites and cutting edge educational technology applications.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg and Mr. Larry Byrne.

STUDENT TRUSTEE:

Ms. Shalane Worden reported that the Inventor's Club will sponsor a competition. The Club will pass out packets on the 8th and have competition the following three weeks. Also in October, the SGA hopes to bring in a comedian to perform. The week before finals they are planning a "Week of Fun." Every day that week the SGA will have a new activity. In December, they are planning a trip to the *House on the Rock*. The trip will take place on Friday, December 14. Worden reported that on Monday, October 1 the new SGA Officers will meet with the President and Cabinet.

ICCTA
REPRESENTATIVE:

Mr. John Huston was absent. However, he did ask that his ICCTA update be distributed to the Board. The report was an update of the ICCTA Meeting held September 14 & 15 in Champaign.

FACULTY
REPRESENTATIVE:

Ms. Barb Kirchgessner reported that at the Faculty Assembly Meeting Mr. Keith Williams discussed the Academic Dishonesty Procedure process and reminded everyone to use this procedure. There will be a Blood Drive on November 6 from 9 am to 6 pm. Kirchgessner stated that two Ad Hoc Committees are being refreshed. The first committee is the Sexual Harassment Committee which will consist of two faculty members and meet per appointment. The next committee is the Planning Committee. The Planning Committee will look at the institution Beliefs and Strategies and what we are trying to accomplish. Lastly, Kirchgessner reported that Cosmetology has had a 100 percent pass rate for state boards since January 10, 2005.

STAFF
REPRESENTATIVE:

Ms. Lori Shay reported that the Back-To-School-Luncheon for Faculty and Staff held on August 16 was very nice and Service Awards were passed out at that time. There were 45 Faculty and

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Staff awards that were earned and 10 Adjunct Faculty awards that were recognized. She said that the Academic Skills Center was featured in the Register Mail on Monday, September 17. The article told how the Center is available to help guide students to achieve academic success. Ms. Linda Lytle, Basic Skills Specialist, was quoted as saying “The Academic Skills Center is a place where students can come to brush up on their basic skills. It is all about getting ready for college level classes.” Two of the instructors, Ms. Sue Scott and Ms. Yancy Pitman, were recognized as very helpful and going above and beyond to make sure the students are learning their Math and English skills. Shay reported that the Children's School is having a busy fall semester. The School is currently serving 105 children ages 6 weeks to 12 years. This group has 47 family members who are CSC students, 26 family members who are CSC employees, and 64 family members who are community-based family members. Nineteen of these community-based family members are CSC graduates. Of the children enrolled, 63 use day-time hours; 24 use evening hours; and 18 use both day and evening hours. The school also provides lab experience for 20 Child Development and Education students. As always, they encourage you to visit and/or volunteer a few minutes of your time.

Closed Session
8:43 p.m.:

Rev. Jon Sibley, Sr. moved and Mr. Mike Bavery seconded a request for a Closed Session to consider “pending and imminent” litigation; to consider disciplinary cases of specific students; to discuss the performance of specific employees of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

RECONVENE
9:56 p.m.:

The Regular Meeting of the Board reconvened at 9:56 p.m.

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ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee

Absent: Mr. John T. Huston, Secretary
Dr. D. Wayne Green
Ms. Lori Shay, Staff Representative
Ms. Barb Kirchgessner, Faculty Representative

ADJOURNMENT

9:57 p.m.:

Rev. Jon Sibley, Sr. moved and Mr. Mike Bavery seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.