

AMERICAN LEGION AUXILIARY
Department of Illinois
Edna Mae Unfer Nurses Scholarship

UNIT RULES

1. **IMPORTANT TO REMEMBER:** Your Unit **MUST** contribute to the Department Past Presidents Parley Nurses Scholarship Fund **AND** remit dues to the Department Past Presidents Parley Fund for the current year **by April 10, 2023** to qualify for sponsoring a candidate.
2. Your Unit may sponsor **ONE** candidate for the Edna Mae Unfer Nursing Scholarship. If you have more than one candidate, you must hold an elimination judging on the Unit level or find another Unit to sponsor the other candidate(s).
3. A letter of recommendation from the Unit President must be included with the application.
4. **UNIT MUST PUT THE NAME AND ADDRESS OF WHOM THE APPLICATION IS TO BE RETURNED ON THE APPLICANT'S RULES SHEET.**
5. Up to three (3) \$1000 Unfer scholarships will be awarded each year. If three scholarships are not awarded that year, the money will roll over to the next year. Example: If 2 scholarships are given away, then the third scholarship would roll to the next year and 4 scholarships would be available for the following year.
6. If you have a candidate for the PPP nursing scholarship **AND** one for the Unfer scholarship, you may sponsor both candidates.

BASIS FOR JUDGING-PLEASE SEE APPLICANT RULES FOR EXPLANATION/CLARIFICATION

- A. The applicant must be 30 years of age or older seeking a degree in nursing.
- B. Commitment to a nursing career-25%-based on an essay written by the applicant detailing their determination, desire, adaptability, stamina, and attitude.
- C. Character rating-25%-based on the applicant's four letters of recommendation detailing their morality, volunteerism, legal and mental accountability, and trustworthiness.
- D. Financial need-30%-based on the applicant's required financial information.
- E. Scholastic rating-20%-based on the applicant's grade transcripts.

The application and the applicant rules will be enclosed with the Unit rules. Additional applications can be photocopied, or you can contact the Department Office.

**COMPLETED APPLICATIONS WITH ALL REQUIRED DOCUMENTATION AND UNIT SIGNATURES MUST BE SENT TO THE DEPARTMENT PAST PRESIDENTS PARLEY CHAIRMAN:
Patti Williamson, 405 E. Belle Ave, Rantoul, IL 61866, BY MAY 1, 2023.**

APPLICANT RULES FOR THE EDNA MAE UNFER SCHOLARSHIP

1. Applicants must be 30 years of age or older. They must be seeking a career in nursing and currently accepted into an accredited nursing program or enrolled in classes required for the nursing program.
2. Scholarships are awarded only to individuals enrolled in an accredited school or hospital program.
3. Any applicant who has previously received a Nurses' Scholarship or Edna Mae Unfer Scholarship from the American Legion Auxiliary may apply again.
4. This application form must be processed through an American Legion Auxiliary Unit in Illinois.
5. Included with the application must be:
 - a. The applicant's essay stating their reasons for choosing a nursing career.
 - b. Three signed letters of recommendation detailing the applicant's qualifications, character, volunteerism, and need for financial assistance from the following:
 1. The President of the sponsoring American Legion Auxiliary Unit
 2. A School Official of the current or recently graduated institution
 3. Clergy or Adult citizen, other than a relative, attesting to the applicant's character in regards to conduct, citizenship, and leadership.
 - c. A copy of the most recent Federal Income Tax Return. If the applicant is claimed as a dependent, the parent or guardian's tax return must be submitted. If the applicant is self-supporting, his/her own tax return must be submitted. If the applicant lives with a parent or guardian, returns of both the applicant and the parent/guardian must be submitted.
 - d. Grade Transcript
 - e. The Name and address of the school or hospital the applicant attends or is planning to attend.
6. The completed application with all the required attachments must be submitted in a folder to the sponsoring American Legion Auxiliary Unit **NO LATER THAN APRIL 10, 2023.**
Return to: Name Sandra De Witt
Address 2465 Costa Dr. City, St, Zip Galesburg, IL 61401
7. Successful applicants **MUST** have the SCHOOL or HOSPITAL **send verification of their enrollment to The American Legion Auxiliary, Department of Illinois Headquarters, P.O. Box 1426, Bloomington, IL 61702-1426.**
8. The full amount of the scholarship will be paid in one payment. Each successful applicant will be required to sign an agreement that in the event he/she does not complete the semester of school as planned, arrangements must be made with the American Legion Auxiliary, Department of Illinois within thirty (30) days for repayment of the full \$1,000 scholarship.
9. Check will not be issued until a proof of enrollment letter from the applicant's school is received. This is different from an acceptance letter. This will verify enrollment into classes.

**AMERICAN LEGION AUXILIARY
DEPARTMENT OF ILLINOIS
APPLICATION FOR EDNA MAE UNFER NURSES SCHOLARSHIP
(OFFERED THROUGH THE PAST PRESIDENTS PARLEY PROGRAM for students over age 30)**

This application and all supporting documentation must be submitted to the sponsoring American Legion Auxiliary Unit no later than **APRIL 10, 2023**.

The sponsoring Unit must send the completed application with required documentation and signatures to the Department Past Presidents Parley Chairman, Patti Williamson, 405 E. Belle Ave, Rantoul, IL, 61866 **BY MAY 1, 2023**.

1. Name of Applicant _____ Date of birth _____

Address _____

2. Name and address of parent(s)/guardian(s) or spouse _____

3. Please provide a list of ways you volunteer in your community _____

4. Name and address of most recently attended school _____

5. Name and address of hospital/school you plan to attend _____

Tuition cost per year \$ _____

6. State plans for financing nurses training in addition to this scholarship _____

7. Have you applied for or been awarded any other scholarship? Yes No

If yes, please list source and amount _____

8. Anticipated date of graduation _____

OVER

NOTE: Please be sure to attach all items required as described by #5 of the applicant rules.

- a. Essay stating your reasons for choosing a nursing career**
- b. Three letters of recommendation-Sponsoring Unit President, Clergy, School, Adult**
- c. Federal Tax Return(s)**
- d. Grade Transcript**
- e. Name and address of hospital/school you plan to attend or are currently attending**

Signature of Applicant _____

Telephone Number _____

Email: _____

Date _____

Submitted by:

Unit Name and Number _____ **District** _____

Signature of Unit President _____

Unit President's name (type or print) _____

Unit President's address _____

Unit President's telephone number _____

Attested by: _____

Signature of Unit Secretary or Unit Past Presidents Parley Chairman

AMOUNT CONTRIBUTED TO THE PAST PRESIDENTS PARLEY FUND BY APRIL 10, 2023 \$ _____

Were your Parley Dues paid by April 10, 2023? Yes No

Verification of contribution

Signature of Unit Treasurer