

## **POLICY 3.10: TRANSFER CREDITS**

Credit is granted by the registrar for courses completed at other regionally accredited institutions, as verified by official transcripts, for courses in which the student has earned a grade of "C" or better. Credit also is awarded for courses in which a grade of "D" has been earned, provided the student's overall grade point average from that institution is a 2.0 or better unless otherwise stated by specific Sandburg program requirements.

Credit may also be granted for educational work completed in the military service, as verified by official military transcripts, according to established standards of equivalency. Only credits applicable to the student's Sandburg academic program are transferred for credit.

Credit applicable to a student's Sandburg academic program may be given for occupational coursework from nationally accredited institutions.

Sandburg evaluates credit earned at non-U.S. institutions of higher education. The credit must first be evaluated by a National Association of Credential Evaluation Services (NACES) agency. The student must provide an official NACES transcript evaluation to the Sandburg registrar.

Should a student's academic program change, the student may request a re-evaluation of previously earned credits.

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Reviewed: 1/16, 7/25  
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