

PROCEDURE 3.7.3: ADMISSIONS

Admission eligibility

Admission as a regular student in a program of study is available to in-district, out-of-district, out of state students and international students who meet eligibility criteria outlined in Policy 3.7: Admissions.

Secondary/high school graduates

Students who are valid secondary/high school graduates recognized as a state-accredited provider or home-school graduates are eligible for admission. A certificate of attendance does not constitute high school graduation, nor is the certificate deemed equivalent to high school completion.

High school equivalency graduates

Students who have a high school equivalency certificate, often referred to as a GED, by a state-accredited provider within any of the U.S. states or an equivalent secondary education approved by the college are eligible for admission.

Non-secondary/high school graduates

Students who don't meet the secondary/high school graduate criteria outlined in this procedure, but who are age 18 or older, are eligible for admission to the college.

Students who are 16 or 17 years of age and have a severed connection with a secondary/high school, and provide a letter documenting this status from the chief executive officer of the secondary/high school in which the student has legal residence are eligible for admission.

Current secondary/high school students currently enrolled in a secondary/high school may be accepted as a regular student with approval from the secondary/high school. A student can enroll in college classes and earn both college and high school credit in alignment with program requirements at the college and high school levels.

Admission under age 16

Individuals ages 16 and under may be admitted as a conditional student after an *admission request for a student under the age of 16* form is approved. Certain classes may require a background check, placement test, and/or high school diploma or High School Equivalency.

Ability to benefit

Students who met the federal "ability to benefit" guidelines prior to 2012 may be admitted without a high school diploma or high school equivalency, who provide documentation they passed an approved "ability to benefit test" with qualifying scores.

Conditional students

Conditional students are defined as applicants who don't meet any of the above criteria or are non-degree seeking. Conditional students aren't eligible to receive federal aid, veteran's benefits or graduate from a program.

International students

Admission is available to students who meet international student admissions requirements to be eligible for an F-1 Visa.

Non-credit/continuing education

Students are eligible to enroll in non-credit courses and programs as long as they're able to benefit from the educational experience and meet specific course pre-requisites.

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