

## **PREFACE**

This policy manual is the official document of the Board of Trustees and provides a common guide for employees of the college, students and the general public. The manual sets forth the authority, administrative organization and procedural methods by which the Board acts and functions. These policies and procedures reflect legal restrictions and obligations of the Board to facilitate the operation of the college and make possible the best instructional services for our students and the district community. These policies do not supersede action of the Board recorded in the board meeting minutes and are subject to amendment by the Board of Trustees.

### **History**

In 1966, the Illinois Community College District #518 was created by a majority vote of the residents of the district. The original Board of Trustees members were elected in a special election held Nov. 19, 1966. The Board was organized on Nov. 25, 1966, and the district began operating as one of the Class I public community colleges of the state of Illinois. The college district was officially named Carl Sandburg College by action of the Board of Trustees on Aug. 17, 1967.

### **Governing Board authority**

The Carl Sandburg College Board of Trustees derives its authority from the Illinois Public Community College Act as approved by the 74th Illinois General Assembly on Jul. 15, 1965, and as added to and amended by legislative action.

### **Entity-procedural capacity**

The college district is a body politic and corporate by the name of "Board of Trustees of Community College District No. 518, Counties of Knox, Warren, Henderson, Mercer, Stark, Fulton, Hancock, Schuyler, Henry and McDonough, and State of Illinois," and by that name may sue and be sued in all courts and places where judicial proceedings are held.

### **Legal basis for operation**

As a public body, regulated by state laws, and more particularly by the Illinois Public Community College Act as approved by the General Assembly on Jul. 16, 1965, and as added to and amended by legislative action, the Board of Trustees is subject to certain restrictions set out in this act under the classifications of Duties and Authority. The Board has the powers enumerated in the Illinois Public Community College Act. This enumeration of powers is not exclusive, but the Board may exercise all other powers not inconsistent with the Illinois Public

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Community College Act, that may be requisite or proper for the maintenance, operation and development of any college or colleges under the jurisdiction of the Board.

<sup>1</sup>See 110 ILCS 805/3-11 Illinois Public Community College Act

<sup>2</sup>See 110 ILCS 805/3-21 through 110 ILCS 805/3-29 and 110 ILCS 805/3-31 through 110 ILCS 805/3-47  
Illinois Public Community College Act 7/97

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