

PROCEDURE 2.14.1: SMOKE AND TOBACCO FREE ENVIRONMENT ILLINOIS SMOKE FREE CAMPUS ACT (P.A. 98-0985)

I. Statement of purpose

Sandburg is committed to creating a clean, safe and healthy learning and working environment for all students, faculty, staff and visitors. The success of this procedure will depend upon the cooperation of all faculty, staff and students to comply and to encourage others to comply.

II. Scope

This procedure covers all campus facilities, grounds, college-owned or -leased vehicles and vehicles on campus. This applies to all persons, including students, faculty, staff, administrators, outside contractors, vendors and the general public, and is applicable 24 hours a day, seven days a week.

III. Guidance statement

Smoking, carrying, possession of or use of other tobacco products is prohibited on all campus grounds (including inside vehicles), college-owned or -leased properties, and college-owned or -rented vehicles. This includes but is not limited to all college sidewalks, parking lots, driveways, college-owned streets, loading docks, landscaped areas and recreational areas, elevators, stairwells, restrooms, roofs, meeting rooms, hallways, lobbies and other common areas, exterior open spaces and bus stops. Smoking is prohibited in the interior of all buildings. The advertising, sale or free sampling of tobacco products is also prohibited on campus property.

IV. Definitions

Tobacco is defined as:

- Any lighted or unlighted cigarette (clove, bidis, kreteks)
- Cigars
- Cigarillos
- Pipes
- Hookah products
- Any other smoking product
- Smokeless, spit or spitless, dissolvable or inhaled tobacco products, including but not limited to:
 - Dip, chew, snuff or snus, in any form (orbs, sticks, pellet, etc.)
 - Nicotine products not approved by the Food and Drug Administration (FDA) as a smoking-cessation product, such as e-cigarettes.

Smoking means:

- Lighting or burning any type of matter or substance that contains tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bong and hookahs
- Lighting or burning non-tobacco plants or marijuana
- Using electronic/e-cigarettes or vaping

Tobacco product means:

- All forms of tobacco, including but not limited to:
 - Cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bong, and hookahs, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco and any non-FDA-approved nicotine-delivery device or product.

V. Violations and enforcement

1. Smoke-free campus signs and the no-tobacco symbol or similar signage are posted at critical areas across campus, such as building entrances. This procedure, however, applies to all campus property — whether or not such notices are posted.
2. Organizers of, and attendees at, public events, such as conferences, meetings, public lectures, social events, cultural events and sporting events, as well as non-college events held on campus property must abide by this procedure. Organizers of such events are responsible for informing attendees of this procedure.
3. An individual may inform someone smoking on campus property of this procedure and request that the smoker comply. Noncompliant individuals perceived as threatening or violent may be referred to Public Safety.
4. Individuals found to be noncompliant are subject to existing campus disciplinary measures:
 - a. Students will be referred to the vice president of student development for discipline under the student code of conduct.
 - b. Employees will be referred to their supervisor or Human Resources, as applicable for disciplinary action according to the current SEA contract.
 - c. Contractors and subcontractors will be referred to the campus unit responsible for monitoring performance of the applicable contract.
 - d. Visitors and members of the public may be asked to leave campus.

VI. Exceptions

All research, educational and/or artistic purposes that involve the use of tobacco on campus, must be approved by the president or selected designee. Such use must be preceded by reasonable advance notice to the public.

Board policy does not apply to specific activities when tobacco is used in connection with the practice of cultural activities, including those of Native Americans in accordance with the American Indian Religious Freedom Act, 42 U.S.C. sections 1996 and 1996a. All ceremonial use exceptions must be approved in advance by the college president or selected designee.

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