

**Smoke and Tobacco Free Environment
Illinois Smoke Free Campus Act (P.A. 98-0985)**

I. Statement of Purpose

In response to the enactment of the Illinois Smoke Free Campus Act, the Carl Sandburg College Board of Trustees has amended Board Policy 2.16 Smoke Free Campus. Carl Sandburg College is committed to creating a clean, safe and healthy learning and working environment for all students, faculty, staff and visitors. The success of this policy will depend upon the cooperation of all faculty, staff, and students to comply with this policy and to encourage others to comply with the policy, in order to promote a clean, safe, and healthy environment in which to work and study.

II. Scope

Board policy covers all campus facilities, grounds, College owned or leased vehicles, and vehicles on campus. This guideline shall apply to all persons, including students, faculty, staff, administrators, outside contractors, vendors and the general public and is applicable twenty-four (24) hours a day, seven (7) days a week.

III. Guideline Statement

Smoking, carrying, possession of or use of other tobacco products is prohibited on all campus grounds (**including inside vehicles**), college-owned or leased properties, and college-owned or rented vehicles. This includes but is not limited to all college sidewalks, parking lots, driveways, college owned streets, loading docks, landscaped areas and recreational areas, elevators, stairwells, restrooms, roofs, meeting rooms, hallways, lobbies and other common areas, exterior open spaces, and bus stops. Smoking is prohibited in the interior of all buildings. The advertising, sale, or free sampling of tobacco products is also prohibited on campus property.

IV. Definitions

For the purposes of policy, tobacco is defined to include any lighted or unlighted cigarette (clove, bidis, kreteks), cigars, cigarillos, pipes, hookah products, and any other smoking product. This also includes smokeless, spit or spitless, dissolvable, or inhaled tobacco products, including but not limited to: dip, chew, snuff or snus, in any form (orbs, sticks, pellet, etc.).

Nicotine products not approved by the Food and Drug Administration (FDA) as a smoking cessation product, such as e-cigarettes, are also prohibited.

“Smoking” means:

- Lighting or burning any type of matter or substance that contains tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bonges, and hookahs
- Lighting or burning of non-tobacco plants or marijuana; and
- Using electronic cigarettes *or vaping*

“Tobacco product” means:

- All forms of tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bonges, and hookahs, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco and any non-FDA approved nicotine delivery device or product.

V. Violations and Enforcement

1. The campus shall post notices bearing the message “Smoke-Free Campus” or the international “No Tobacco” symbol or similar signage at critical areas across the campus, such as at building entrances. However, this policy applies to all campus property whether or not such notices are posted.
2. Organizers of and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events, and sporting events, as well as non-college events held on campus property must abide by this policy. Organizers of such events are responsible for informing attendees of this policy.
3. An individual may inform someone smoking on campus property of this policy and request that the smoker comply with the policy. Noncompliant individuals who are perceived as threatening or violent may be referred to the Department of Public Safety.
4. Individuals found to be noncompliant will be subject to existing campus disciplinary measures:
 - a. For students, such noncompliance will be referred to the Vice President of Student Services for discipline under the Student Code of Conduct.
 - b. For employees, such noncompliance will be referred to the employee's supervisor or Human Resources, as applicable for disciplinary action according to the current SEA contract.
 - c. For contractors and subcontractors, such noncompliance will be referred to the campus unit responsible for monitoring performance of the applicable contract.
 - d. Visitors and members of the public who refuse to comply with this policy may be asked to leave campus.

VI. Exceptions

All research, educational, and/or artistic purposes that involve the use of tobacco on campus, must be approved by the President or his/her designee. Such use must be preceded by reasonable advance notice to the public.

Board policy does not apply to specific activities when tobacco is used in connection with the practice of cultural activities including those of American Indians that are in accordance with the American Indian Religious Freedom Act, 42 U.S.C. sections 1996 and 1996a. All ceremonial use exceptions must be approved in advance by the President of the College or his/her designee.