



MORTUARY SCIENCE

Application checklist — admission requirements

Name: _____ Sandburg ID#: _____

Two-year program

- ☐ Completed general Sandburg application form
- ☐ Completed program application form
- ☐ Official copy of high school transcript showing graduation date or copy of GED score report
- ☐ Submit signed and dated "Funeral Director Interview" form
- ☐ *Hepatitis B vaccination required

One-year accelerated program

- | | |
|---|---|
| ☐ ENG 101 Freshman Composition 1 | ☐ BIO 111 A & P Fundamentals |
| ☐ CHM 100 Concepts of Chemistry | ☐ BUS 205 Management Fundamentals |
| ☐ ACC 100 Procedural Accounting | ☐ BLA 202 Business Law |
| ☐ Completed General CSC Application Form | ☐ Completed Program Application Form |
- ☐ Official copy of high school transcript showing graduation date or copy of GED score report
 - ☐ Submit and dated "Funeral Director Interview" form
 - ☐ *Hepatitis B three-shot vaccination series required

Having reviewed my academic background with an admissions counselor, I understand the requirements for this program. I accept responsibility for the completion of my application file and understand that only the most qualified applicants are admitted to this program. Furthermore, I also understand that information found through required program admissions protocol (e.g., background check, etc.), may make me ineligible for admission to the program or subject to dismissal.

I understand that if I am unable to participate in and/or complete clinical/practicum/internship courses required for my program of study due to a positive drug test, which includes marijuana,



I am not eligible for a refund of any tuition, fees or other expenses I incurred while preparing for admission into the program and while enrolled in the program.

I understand that if I do not withdraw from the course, then I may receive a failing grade in the course, which requires participation in clinical/practicum/internships that require negative drug test results. The withdraw or failure from these required courses may result in my dismissal from the program.

I understand that Sandburg won't remove these withdrawn or failed courses from my transcripts because I am unable to complete the program requirements due to a positive drug test, which includes marijuana.

Applicant signature

Date

Academic advisor signature

Date