

PREFACE

This policy manual has been determined to be the official document of the Board of Trustees and provides a common guide for employees of the College, students, and the general public.

The manual sets forth the authority by which the Board acts, as well as the administrative organization and procedural methods by which the official Board functions.

Policy established herein reflects either legal restrictions or obligations of the Board or general policies which have been approved by the Board in an effort to facilitate the operation of the College. Ultimately, of course, the policies set forth herein are designed to make possible the best program of instructional services for residents of the district.

It is to be understood that these policies do not supersede action of the Board as recorded in the minutes of the Board meetings.

Furthermore, these policies are subject to amendment by the Board of Trustees of the College.

INTRODUCTION

Illinois Community College District #518 was created by a majority vote of the residents of the District in an election held September 24, 1966. The members of the Board of Trustees were elected in a special election held November 19, 1966.

The Board was organized on November 25, 1966, and the district began to operate as one of the Class I public community colleges of the State of Illinois. The college district was officially named Carl Sandburg College by action of the Board of Trustees on August 17, 1967.

THE GOVERNING BOARD AUTHORITY

Authority of the Board of Trustees of Carl Sandburg College is derived from the Illinois Public Community College Act as approved by the 74th Illinois General Assembly on July 15, 1965, and as added to and amended by legislative action.

ENTITY-PROCEDURAL CAPACITY

The college district is a body politic and corporate by the name of "Board of Trustees of Community College District No. 518, Counties of Knox, Warren, Henderson, Mercer, Stark, Fulton, Hancock, Schuyler, Henry and McDonough, and State of Illinois," and by that name may sue and be sued in all courts and places where judicial proceedings are had.¹

LEGAL BASIS FOR OPERATION

As a public body, regulated by state laws, and more particularly by the Illinois Public Community College Act as approved by the General Assembly on July 16, 1965, and as added to and amended by legislative action, the Board of Trustees is subject to certain restrictions set out in the aforesaid act under the classifications of Duties and Authority.

The Board has the powers enumerated in the Illinois Public Community College Act. This enumeration of powers is not exclusive but the Board may exercise all other powers not inconsistent with the Illinois Public Community College Act, that may be requisite or proper for the maintenance, operation and development of any college or colleges under the jurisdiction of the Board.²

¹See 110 ILCS 805/3-11 Illinois Public Community College Act

²See 110 ILCS 805/3-21 through 110 ILCS 805/3-29 and 110 ILCS 805/3-31 through 110 ILCS 805/3-47 Illinois Public Community College Act