



This is a sample class schedule for the Administrative Office Professional AAS degree. This sample class schedule is subject to change.

FIRST YEAR – Fall Semester 16 weeks

	Monday	Tuesday	Wednesday	Thursday	Friday
9:30 – 10:45 am	SPE 120		SPE 120		
11 – 12:00 pm	AOP 100		AOP 100		
1:00 – 2:15 pm	ICT 120		ICT 120		
4:30 – 5:20 pm	BOC 120		BOC 120		
Online	AOP 101, BOC 100				

May also take SPE 120 or 110 online.

Spring Semester - 16 weeks

	Monday	Tuesday	Wednesday	Thursday	Friday
11 – 12:15 pm	ACC 101		ACC 101		
Online	AOP 102, AOP 201, BOC 103, BOC 106, BOC 112				

May also take ACC 101 online

SECOND YEAR - Fall Semester 16 weeks

	Monday	Tuesday	Wednesday	Thursday	Friday
9 – 10:15 am	AOP 203		AOP 203		
9:30 – 10:45 am		BOC 102		BOC 102	
1 – 2:50 pm		ICT 170		ICT 170	
Online	BOC 114, ICT 181				

Spring Semester – 16 weeks

	Monday	Tuesday	Tuesday	Thursday	Friday
9:30 – 10:45 am	SOC 101		SOC 101		
11 – 12:15 pm	BUS 100		BUS 100		
Online	AOP 216, AOP 291 or 292 (Internship), ENG 120, PSY 101 or 107 (or SOC 101 above)				

May also take BUS 100, SOC 101 online.

Program Total: 60 credit hours